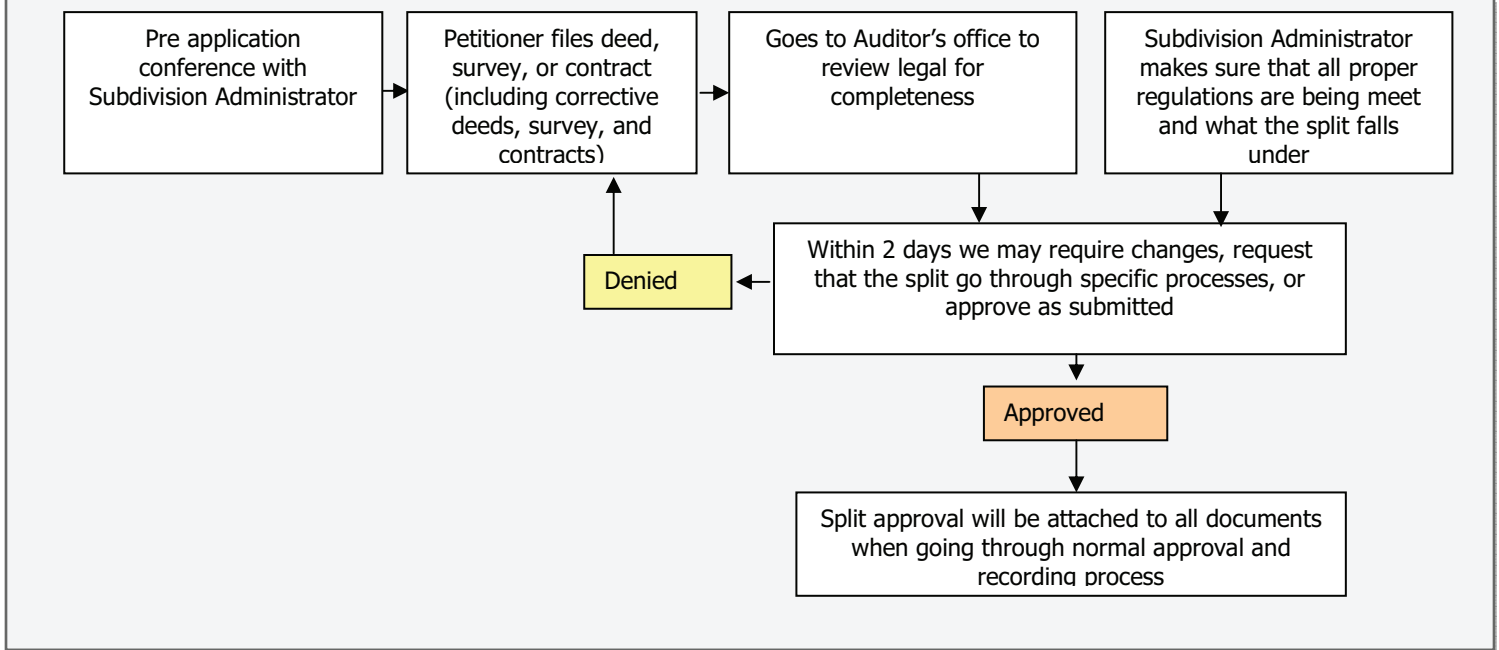


## EXEMPT SPLIT APPROVAL PROCESS



Filing: Following materials must be included on surveys for split approval:

1. Legal description
2. Names and addresses of the owner, subdivider, and consulting engineer, land surveyor, or planning firm who prepared the plan.
3. Legend and notes, including the scale, north arrow, and date.
4. County parcel tax identification number(s).
5. Tract boundary lines showing dimensions, bearings, angles, and references to section, township, and range lines or corners, closing with an error of not more than 1 foot in 5000 feet.
6. Layout of lots showing dimensions and numbers and square footage or acreage of each lot excluding area within rights-of-way.
7. Showing the closest building to the newly created line with setback dimensions unless setback is greater than 50ft.
8. Existing streets and rights-of-way on and adjoining the site of the proposed subdivision showing the names, roadway widths, types and widths of pavements
9. Existing and proposed easements, including the location, width, and purpose of such easements must be shown on plat.
10. Location of all other natural features.
11. Boundary lines or elevations for approximate limits of floodway and floodway fringe areas on each lot as scaled from the flood plain district maps and regulations of the Zoning Ordinance.
12. Location, type, material, and size of all monuments and markers
13. The surveyor's certificate must be located on the plat.

Note: Subdivision Administrator sign-offs must be recorded with all deeds, contracts, and plats.