

## **BOARD OF WORKS**

### **REGULAR SESSION**

**Minutes of January 13, 2016**

The Board of Public Works and Safety met in Regular Session Wednesday, January 13, 2016, at 10:00 AM in the City Chambers, 3<sup>rd</sup> floor, City Building, Logansport, Indiana.

The meeting was called to order by Mayor Kitchell at 10:07 am.

**PLEDGE OF ALLEGIANCE** recited in unison.

**ROLL CALL: Stacy Cox, Logansport Clerk Treasurer**

Present: Mercedes Brugh, Carl McPherson and Mayor Kitchell.

**OTHERS PRESENT:**

**CITY ATTORNEY: None**

**MEDIA PRESENT: Mitchell Kirk/Pharos Tribune**

**APPROVAL OF MINUTES: Minutes of the January 6, 2016 Meeting** Mercedes Brugh made a motion to approve the minutes as presented. Carl McPherson seconded the motion. Motion carried 3-0.

<b>APPROVAL OF CLAIMS:</b>	\$106,883.00 Claims
	\$197,530.85 Payroll

Mercedes Brugh made a motion to approve the claims as presented. Carl McPherson seconded the motion. Mercedes requested Stacy Cox explain how the report is laid out. Stacy Cox and Robin Rozzi explained and answered questions from the Board. There was a question regarding plywood purchased for the cemetery from McCord's. Tony Shanks spoke up and said it was most likely to be laid down in order to preserve the ground in wet conditions. Motion carried 3-0.

**CHANGES TO THE AGENDA:** Welcome to the city attorney, Yamir Gonzales, the first ever woman city attorney.

**MAYOR COMMENTS:** Mayor Kitchell wanted to share that he continues making appointments to various boards and commissions. The latest news, Karen Waldron has been re-appointed to a four year term on the Logansport Housing Authority. She is a democrat. Also, Rick Galloway will continue to serve on the Cass County Alcohol Beverage Commission with a 1 year term.

Snow removal over the last few days has been great and we've received no complaints. Mayor Kitchell also thanked the street department for the work done securing the Memorial Home.

**VISITOR COMMENTS:** None

**APPROVAL OF LICENSES:** None

## **OLD BUSINESS:**

Consulting Agreement with Susan Marks

Stacy Cox

This agreement with Susan has assured we had a seamless transition. Susan trained Lauren Gaumer on payroll and things are going well with her help.

Mayor Kitchell also noted Carol Sue Hayworth's cooperation with the transition. It is appreciated. Mercedes Brugh made a motion to approve the request. Carl McPherson seconded the motion. Motion carried 3-0.

## **NEW BUSINESS:**

## **REPORTS:**

### **CODE ENFORCEMENT OFFICER REPORT by Johnny Quinones**

John Quinones presented his report for review and approval.

Mayor Kitchell mentioned Deb O'Connor is working on a year-end report so we can see the total annual figures. Deb O'Connor is also going to help Mercedes Brugh with the Blight Elimination Program so Deb will have a more active role in the office.

Mercedes Brugh made a motion to approve the request. Carl McPherson seconded the motion. Motion carried 3-0.

### **Notice to Appear:**

**Rebecca Elpers                      730 Race Street                      No one present.**

Officer Quinones recommended a property cleanup. Mercedes Brugh made a motion to approve the request. Carl McPherson seconded the motion. Motion carried 3-0.

A discussion occurred regarding the dollar tags for trash pick-up. John Quinones said he customarily just puts the dollar tag on it because it is quicker and easier to put the stickers on the objects dumped. Mayor Kitchell recommended a line item for these tags be added to the budget in 2017. Mayor advised John to get reimbursed for his personal money spent.

### **Street Department report by Tony Shanks**

Tony Shanks presented his report for approval and offered to answer any questions. Mayor Kitchell said he received a call regarding the end of Meadlawn Ave. It is unsure if this area is in the city's responsible area.

The street department guys drove 9600 miles in the worst conditions and had very few accidents so that is commendable.

They are still working on hiring a mechanic.

Mercedes Brugh made a motion to approve the request. Carl McPherson seconded the motion. Motion carried 3-0.

**POLICE CHIEF:** Rob Smith and A.J Rozzi, present.

**FIRE CHIEF:** Bernie Mittica, present.

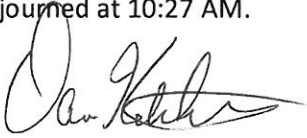
**BUILDING COMMISSIONER:** Tom Harp, present

**PARKS ADMINISTRATOR:** Rich Brewer, Not required

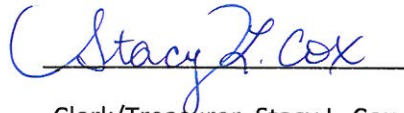
**BOARD MEMBER COMMENTS:**

**MISCELLANEOUS BUSINESS AND/OR MATTERS NOT ALREADY CONSIDERED:**

**ADJOURNMENT:** On a motion by Mercedes Brugh and seconded by Carl McPherson the meeting was adjourned at 10:27 AM.



Mayor David D. Kitchell



Clerk/Treasurer, Stacy L. Cox

Audio and Video

1-13-2016