

REGULAR SESSION MINUTES

Wednesday, June 8, 2016

10:00 AM – City Council Chambers

CALL TO ORDER: By Mayor Dave Kitchell at 10:00am.

PLEDGE OF ALLEGIANCE: All in unison

ROLL CALL: Robin Rozzi, Chief Deputy Clerk Treasurer

PRESENT: Dave Kitchell, Mercedes Brugh, & Carl McPherson

ATTORNEY: Jim Brugh

OTHERS PRESENT: Cathy Miller, Tony Shanks, Brad Rozzi, John Quinones, Rich Brewer, Krista, Chris Gaumer

ABSENT: Stacy Cox & Yamir Gonzalez-Velez

MEDIA PRESENT: Mitchell Kirk (Pharos Tribune)

APPROVAL OF MINUTES:

Carl McPherson made a motion to approve the minutes as presented from the 6/1/2016 meeting. Mercedes Brugh seconded the motion. Motion carried 2-0.

APPROVAL OF CLAIMS:	\$102,287.32	Total Claims Including:
		Claims
		\$102,287.32

Mayor Kitchell made a motion to approve these claims. Carl McPherson seconded the motion. Motion carried 3-0.

APPROVAL OF ELECTRICAL LICENSES:

- ROB GRIFFITH dba GAYLOR INC.
- JEFF KOLB dba TWIN CITY ELECTRIC
- DEAN ISAACS
- JOE SHIDELER
- MAX V. NIBLICK
- CHRIS HALLAM
- DOUG OWENS dba INPWR
- JAMES R. HASKELL dba J D ELECTRICAL
- JEFFREY WATSON dba WATSON CONSTRUCTION
- DENNIS HARTLEY dba HAMSTRA BUILDERS

Mayor Kitchell made a motion to approve these electrical licenses as presented. Carl McPherson seconded the motion. Motion carried 3-0.

VISITOR COMMENTS: None

OLD BUSINESS:

- Contracts

- Gray and Pape

Mayor Kitchell

This is an update to the 1984 inventory of historic properties in Cass County. The years they are looking at specifically are 1934 to 1966. There is a cap on the allowable amount to be spent on this contract of \$22,000. He noted that Charbette's is now considered a historic structure. Mayor Kitchell made a motion to approve this contract. Carl McPherson seconded the motion. Motion carried 3-0.

NEW BUSINESS:

- Contracts

- BCA Environmental Consultants, LLC – BEP

Cathy Miller

This contract is the same as it was for the properties that have previously done. Five properties are being added by this contract. They are conducting asbestos inspections and testing of the properties. Carl McPherson made a motion to accept this contract as presented. Mercedes Brugh seconded the motion. Motion carried 3-0.

- The Public Relations Institute

Mayor Kitchell

This contract is to purchase books for 4th graders for the next two years. The book is called Be the Best You Can Be. Mayor Kitchell made a motion to accept this contract. Carl McPherson seconded the motion. Motion carried 3-0.

- Memorandum of Understanding/LMBC

Chris Gaumer

This contract is between the LMBC and the city stating that the LMBC will pay the city for any expenses incurred from mowing and removing trash that could get dumped on the BEP properties while the LMBC owns them. It was mentioned that they are going to put up no trespassing signs on some if not all of the properties. They decided to make the start date January 1, 2016 and end date to be determined at a later date. Mercedes Brugh made a motion to accept the start date as January 1st, 2016. Carl McPherson seconded the motion. Motion carried 3-0. Mayor Kitchell made a motion to accept this contract. Carl McPherson seconded the motion. Motion carried 3-0.

▪ Street Department

Tony Shanks

• Street/Curb Cut request – IDEM

None of these are actually in the street. Tony has no issues with these street cuts. Dave Kitchell made a motion to accept their curb cut request. Carl McPherson seconded the motion. Motion carried 3-0.

• Dumpster Request – 2314 E. Broadway

This could not be put in the back of the property because of the power lines. This request is from 6/8 to 6/20. Mayor Kitchell made a motion to approve this dumpster request. Carl McPherson seconded the motion. Motion carried 3-0.

• Request for sign – Speed limit sign on Bartlett & Shultz

There are speed limit signs on Anthony and Cicott Streets but none on Bartlett or Shultz. Tony would like to put up a 30mph sign on each of these streets. Dave questioned the speed limit on those streets and Tony stated that it has to be 30mph because all of the surrounding streets are 30mph. Dave asked if a traffic study had been done recently and it had not been. Mercedes pointed out that our standard speed limit throughout the town of 30mph unless posted differently. Dave requested that a traffic study be done on the area and it was decided that once school starts up again, one would be conducted. Mayor Kitchell made a motion to put up 30mph signs for now and have a traffic study done in the fall. Mercedes Brugh seconded the motion. Motion carried 3-0.

REPORTS:

▪ Street Department – May Report

Tony Shanks

Mayor Kitchell made a motion to accept this report as presented. Carl McPherson seconded the motion. Motion carried 3-0.

▪ Code Enforcement Officer

John Quinones

• Standard report

Mayor Kitchell made a motion to accept this report as presented. Carl McPherson seconded the motion. Motion carried 3-0.

• Property Clean Up's

○ 823 North St – Juan Carlos & Madrigal Yesenia Aguirre

No one was present to represent this property. Johnny would like to push this back a week because the property owner contacted him yesterday and stated he would get his property cleaned up today. Dave made a motion to continue any action on this

▪ Park and Golf Mileage Report

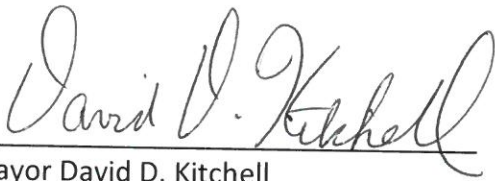
Rich Brewer made a correction to the report to reflect that the 2000 White Impala that is listed is actually supposed to say 2007 Gold Impala. All other information is correct except the car description. Dave Kitchell made a motion to accept the report as presented with the change of the vehicle mentioned. Mercedes Brugh seconded the motion. Motion carried 3-0.

BOARD MEMBER COMMENTS: None

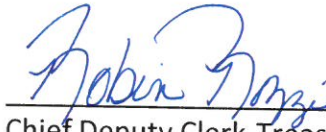
MISCELLANEOUS BUSINESS AND ANY MATTERS NOT ALREADY CONSIDERED: None

ADJOURNMENT:

Mayor Kitchell made a motion to adjourn the meeting. Carl McPherson seconded the motion. Motion carried 3-0. Meeting adjourned at 10:31am.



Mayor David D. Kitchell



Chief Deputy Clerk-Treasurer Robin Rozzi

Video and Audio
Date 6/8/2016