

**REGULAR SESSION MINUTES  
LOGANSPORT BOARD OF PUBLIC WORKS AND SAFETY**

**Wednesday, August 24, 2016**

10:00 AM – City Council Chambers

**CALL TO ORDER:** Mayor Dave Kitchell called to order at 10:04 a.m.

**PLEDGE OF ALLEGIANCE:** All in unison

**ROLL CALL:** Stacy Cox, Clerk Treasurer

**Present:** Mayor Dave Kitchell, Mercedes Brugh.

**Absent:** Carl McPherson.

**Media:** Mitchell Kirk

**Attorney:** Yamir Gonzalez-Velez

**Others Present:** John Quinones, Bob Bernhardt, Brad Rozzi, Rob Smith, Rich Brewer,

**APPROVAL OF MINUTES:** Minutes of the August 17, 2016 meeting were presented.

**Motion: Action:** Approve, **Moved by** Mayor Dave Kitchell, **Seconded by** Mercedes Brugh.

Motion passed unanimously.

|                            |              |                         |              |
|----------------------------|--------------|-------------------------|--------------|
| <b>APPROVAL OF CLAIMS:</b> | \$414,683.81 | Total Claims Including: |              |
|                            |              | Claims                  | \$211,726.22 |
|                            |              | Payroll                 | \$202,957.59 |

**Motion: Action:** Approve, **Moved by** Mayor Dave Kitchell, **Seconded by** Mercedes Brugh.

Motion passed unanimously.

**VISITOR COMMENTS:** None

**OLD BUSINESS:** None

**NEW BUSINESS:**

- RFQ for the Memorial Center HVAC

Mercedes Brugh

Mercedes explained that this is a request for qualifications. They are looking for someone who is capable of working on a building on the historic register and they have a many stage plan for this building but this is just to get the heating and air conditioning done. She said they are looking for the most qualified people and then they will ask for proposals from the most qualified of the people. Mercedes said she wanted to make some changes on this and she asked Yamir to send her the Word document so she could make these changes. She wants to change the request due date. Stacy Cox stated

that she had already done this prior to the meeting. Mercedes said she would also like to change in the summary to say, "The City of Logansport, on behalf of the city and Cass County," After discussion with Yamir it was agreed to say "In coordination with Cass County" instead. Another change is on page three, Contract type which she would like to change to say "The city of Logansport and Cass County may execute...". Also, on page three under request for qualifications Submittal, change Sept 1<sup>st</sup> to 13<sup>th</sup>. Also, on page four every place that it says city it should say city and Cass County. Yamir asked for clarification as to whether the building was called the Memorial Home or the Memorial Center and Dave Kitchell stated it was changed to the Memorial Center when they did the board. They are going to change every mention of Memorial Home to say Memorial Center (Home).

Amendment: **Motion: Action:** Amend, **Moved by** Mercedes Brugh, **Seconded by** Mayor Dave Kitchell

Motion passed unanimously.

**Motion: Action:** Approve, **Moved by** Mayor Dave Kitchell, **Seconded by** Mercedes Brugh. Motion passed unanimously.

▪ Police Department

Brad Rozzi

• Updated Policy for PPV program

In May, the City Council approved for the Police officers to have take home cars. This was passed as a resolution. The PPV program is being submitted to the BOW today. It needs to become part of their SOP manual. Dave Kitchell made a motion to approve the PPV program rules and regulations and standard operating procedure.

**Motion: Action:** Approve, **Moved by** Mayor Dave Kitchell, **Seconded by** Mercedes Brugh.

Motion passed unanimously.

▪ Street Department

• Street Closure

• Bikers for Baby Callaway – August 27, 2016

This includes a police escort to the edge of town and goes to Monticello.

**Motion: Action:** Approve, **Moved by** Mayor Dave Kitchell, **Seconded by** Mercedes Brugh.

Motion passed unanimously.

• Curb Cut and/or Street Cut

• NIPSCO

- 318 Gates St.
- 1815 Erie Ave.

Tony Shanks couldn't be at this meeting but he did approve and sign these.

**Motion: Action:** Approve, **Moved by** Mayor Dave Kitchell,  
**Seconded by** Mercedes Brugh.  
 Motion passed unanimously.

#### REPORTS:

- Code Enforcement John Quinones
  - Standard Report
 

**Motion: Action:** Approve, **Moved by** Mayor Dave Kitchell, **Seconded by** Mercedes Brugh.  
 Motion passed unanimously.
  - Request for Property Clean-up
    - 412 Michigan Ave. – Mauro Picardo & Maria Gimenez
 

Johnny spoke to the property owner yesterday afternoon and has allowed her one additional week to handle this.  
 Tabled for 1 week until 8/31/16 **Motion: Action:** Approve, **Moved by** Mayor Dave Kitchell, **Seconded by** Mercedes Brugh.  
 Motion passed unanimously.

#### BOARD MEMBER COMMENTS

Stacy stated that she got the final draft for the health and dental insurance RFP that will be sent out hopefully later today. The due date is September 13<sup>th</sup>.

Mayor Kitchell added a resolution to the agenda for today.

**Resolution 2016-1 A RESOLUTION HONORING THE DENZEL FAMILY AND RECOGNIZING THE SIGNIFICANCE OF THE NATIONAL HISTORIC LANDMARK DENTZEL CAROUSEL AT RIVERSIDE PARK WHEREAS THE DENTZEL CAROUSEL AT RIVERSIDE PARK HAS BEEN A PART OF THE PARK FOR NEARLY SEVENTY YEARS WHEREAS THE CAROUSELS NATIONAL HISTORIC LANDMARK AND WHEREAS THE CAROUSELS A POINT OF PRIDE FOR THE LOGANSPORT AND CASS COUNTY COMMUNITY THAT IS THE CENTERPIECE FOR RIVERSIDE PARK AND WHEREAS THE DENTZEL CAROUSEL FESTIVAL SEEKS TO HONOR THE CONTRIBUTIONS OF GUSTAV DENTZEL AND THOSE IN THE COMMUNITY FROM SEVERAL GENERATIONS WHO HAVE FUNDED IT'S PRESERVATON AND PURPETUARTY THEN THEREFORE BE IT RESOLVED THAT THE NORTH PORTION OF RIVERSIDE DRIVE FROM THE ARCHWAY AT 15<sup>TH</sup> AND MILES STREET TO RACE STREET BE RENAMED DENTZEL DRIVE IN RECOGNITION OF ITS SIGNIFICANCE TO OUR COMMUNITY AND THE NATION. Dave Kitchell**

**Motion:** Move to amend the Resolution number to 2016-2 because 2016-1 has already been used,  
**Action:** Amend, **Moved by** Mayor Dave Kitchell, **Seconded by** Mercedes Brugh.  
 Motion passed unanimously.

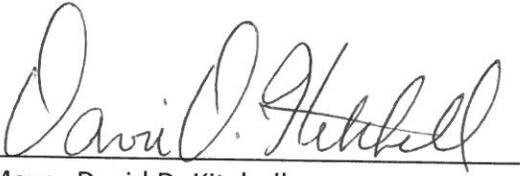
**Resolution 2016-2**

**Motion: Action:** Approve, **Moved by** Mayor Dave Kitchell, **Seconded by** Mercedes Brugh.  
Motion passed unanimously.

**MISCELLANEOUS BUSINESS AND ANY MATTERS NOT ALREADY CONSIDERED INCLUDING ADA SECTION 504 COMPLIANCE OR CONCERNS**

**ADJOURNMENT** at 10:20 am

**Motion: Action:** Adjourn, **Moved by** Mercedes Brugh, **Seconded by** Mayor Dave Kitchell.  
Motion passed unanimously.



Mayor David D. Kitchell



Clerk Treasurer Stacy L. Cox

Audio and Video  
Date 8/24/2016