

**REGULAR SESSION MINUTES
LOGANSPOUT BOARD OF PUBLIC WORKS AND SAFETY**

Wednesday, August 2, 2017

10:00 AM – City Council Chambers

CALL TO ORDER: By Mayor Dave Kitchell at 10:00am

PLEDGE OF ALLEGIANCE: Recited in unison

ROLL CALL: By Stacy Cox, Clerk-Treasurer

Present: Mayor Kitchell, Mercedes Brugh, Carl McPherson.

Attorney: Robert L. Justice

Media: Ben Middlekamp (Pharos Tribune)

Others present: Becki Harris, Arin Shaver, Tony Shanks, Deb O'Connor, Johnny Quinones, Brad Rozzi and Bob Bernhardt

APPROVAL OF MINUTES: Minutes of the July 26, 2017 meeting were presented.

Motion: to approve the minutes as presented, **Action:** Approve, **Moved by** Carl McPherson, **Seconded by** Mercedes Brugh.

Motion passed unanimously.

APPROVAL OF CLAIMS:	\$56,265.50	Including:	
		Claims	\$56,265.50

Motion: to approve the claims as presented, **Action:** Approve, **Moved by** Carl McPherson, **Seconded by** Mercedes Brugh.

Motion passed unanimously.

VISITOR COMMENTS: None

ELECTRICAL LICENSES:

- BRUCE WRAY dba WRAY CONTRACTING

Motion: to approve the electrical license as presented, **Action:** Approve, **Moved by** Carl McPherson, **Seconded by** Mercedes Brugh.

Motion passed unanimously.

OLD BUSINESS: None

NEW BUSINESS:

- Bid Award Announcement – EPA Brownfield Grant Mercedes Brugh
BCA Environmental Consultants has been chosen from the 3 proposals. This is to manage the \$600,000 EPA Grant that they are sharing with Eel Township and Fulton County. Mercedes stated that BCA had the best communication skills and that is why they ended up with the most points on the evaluation forms. Mayor Kitchell stated that BCA is Bruce Carter & Associates who they have worked with before.
- Contracts/Agreements
 - Freedom First Excavating – BEP Demo (tabled last week) Stacy Cox
Stacy stated that with Yamir Gonzalez-Velez & Ross Anderson both absent today that this will continue to be tabled until next week's BOW meeting when it should be ready.
- Street Department Tony Shanks
 - Dumpster Request
 - Steven Arnold – 316 S. Hillcrest Dr.
Motion: to approve the request for dumpster, **Action:** Approve, **Moved by** Mayor Kitchell, **Seconded by** Carl McPherson.
Motion passed unanimously.
 - Street Closure Requests
 - Taste of Cass County – 8/12/17
Motion: to approve the street closure, **Action:** Approve, **Moved by** Carl McPherson, **Seconded by** Mayor Kitchell.
Motion passed unanimously.

Motion: to add the bike lane form IC639 to the agenda, **Action:** Approve, **Moved by** Mercedes Brugh, **Seconded by** Dave Kitchell
Motion passed unanimously.

Mercedes Brugh stated that this is a form for finishing up the bike lanes inspection. Mercedes stated that this job came in \$5,869.53 under the expected cost. Stacy stated that this is accepting that they agree it is complete.

Motion: to approve the acceptance form for the bike lanes project, **Action:** Approve, **Moved by** Mayor Kitchell, **Seconded by** Carl McPherson.
Motion passed unanimously.

Mayor Kitchell stated that he has had compliments on the alternate bike route signs. Tony Shanks stated that they are going to look at Eel River Ave (Bankers Row) in regards to where those lanes should lead, to First Street or continue over the bridge.

REPORTS:

- Building Department Monthly Report – July 2017 Deb O'Connor
Motion: to approve the report as presented, **Action:** Approve, **Moved by** Mayor Kitchell, **Seconded by** Carl McPherson.
 Motion passed unanimously.
- Code Enforcement John Quinones
 - Standard Weekly Report
Motion: to approve the weekly report as presented, **Action:** Approve, **Moved by** Mayor Kitchell, **Seconded by** Carl McPherson.
 Motion passed unanimously.
 - Property Clean-up
 - Donald McMahan or 319 19th Street
 No one present to represent this property. The first inspection was done on 6-16-17 when the door hanger was left and the initial letter was sent. Follow up inspection was done on 6-28-2017. The violation was not resolved. Johnny stated that Mr. McMahan had called him and told him that he was about to lose this property. Johnny also mentioned that the city has regularly mowed this lawn and they have had property clean ups in the past there as well.
Motion: to clean up the property at 319 19th Street and bill the property owner, **Action:** Approve, **Moved by** Mayor Kitchell, **Seconded by** Carl McPherson.
 Motion passed unanimously.
 - Lucas Titus & Marisa Rance or 215-217 West Linden Ave.
 No one present to represent the property. The first inspection was completed on 6-9-2017, 6-16-2017 and 6-19-2017. The reason there are multiple dates is because the property ownership had changed and the certified letter was sent to the new owners-Mr. Titus and Mr. Rance. This was signed by them. Follow up inspection was on 7-31-2017. Violation was not corrected.
Motion: to clean up the property and bill the owners of 215-217 West Linden Ave, **Action:** Approve, **Moved by** Mayor Kitchell, **Seconded by** Carl McPherson.
 Motion passed unanimously.

BOARD MEMBER COMMENTS: None

MISCELLANEOUS BUSINESS AND ANY MATTERS NOT ALREADY CONSIDERED INCLUDING ADA SECTION 504 COMPLIANCE OR CONCERNS: Dave Kitchell mentioned that they met with their DLZ engineer last week and discussed some of the ADA crossings.

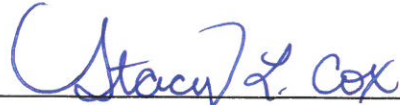
ADJOURNMENT

Motion: to adjourn the meeting at 10:19 a.m., **Action:** Adjourn, **Moved by** Mayor Kitchell, **Seconded by** Carl McPherson

Motion passed unanimously.



Mayor Dave Kitchell



Clerk Treasurer Stacy L Cox

Audio and video recorded on 8-2-2017