

**REGULAR SESSION MINUTES  
LOGANSPOUR BOARD OF PUBLIC WORKS AND SAFETY**

**Wednesday October 18, 2017**

10:00 AM – City Council Chambers

**CALL TO ORDER:** By Mayor David Kitchell at 10:00am

**PLEDGE OF ALLEGIANCE:** Recited in unison

**ROLL CALL:** By Stacy Cox, Clerk-Treasurer

**Present:** Mayor Kitchell, Mercedes Brugh, Carl McPherson

**Attorney:** Yamir Gonzalez-Velez

**Media:** Mitchell Kirk, Pharos-Tribune

**Others Present:** Tony Shanks, Deb O'Connor, Bob Bernhardt, Bernie Mittica, John Quinones, Bryan Gleitz, Dan Frye, Tyler Miller, LeeAnn Morales, Mr. Hayden (YMCA), Shawna Snyder (Boondocks)

**APPROVAL OF MINUTES:** Minutes of the October 11, 2017 Meeting

**Motion:** to approve the minutes as presented, **Action:** Approve, **Moved by** Carl McPherson, **Seconded by** Mercedes Brugh.

**Vote:** Motion passed (summary: Yes = 2, No = 0, Abstain = 1).

**Yes:** Carl McPherson, Mercedes Brugh.

**Abstain:** Mayor Kitchell.

**APPROVAL OF CLAIMS:** \$356,151.64

Including:

Claims	\$ 155,694.92
Payroll	\$ 195,526.72
TIF Claims	\$ 4,930.00

**Motion:** to approve the claims as presented, **Action:** Approve, **Moved by** Mayor Kitchell, **Seconded by** Carl McPherson. Motion passed unanimously.

**VISITOR COMMENTS:** None

**OLD BUSINESS:**

- Progress Reports – continued from previous weeks
  - 411 Cliff Drive

Deb O'Connor

Deb stated that she has sent both certified and regular mail letters to the home owner and has not had any response. Mayor Kitchell stated that this property is

eligible for the Historic Property List and they were trying to contact the property owner to discuss this.

**Motion:** to continue for 30 days, **Action:** Postpone, **Moved by** Mayor Kitchell, **Seconded by** Carl McPherson. Motion passed unanimously.

○ 316 N. Cicott St.

Deb stated that no one signed for the letters. She has no way to contact the owner. Deb stated the taxes are paid on this.

**Motion:** to move forward with the demolition of this property and bill the owner, **Action:** Approve, **Moved by** Mayor Kitchell, **Seconded by** Carl McPherson. Motion passed unanimously.

**NEW BUSINESS:**

● Building Commissioner Updates

Deb O'Connor

○ Condemnation Hearing – 514 12<sup>th</sup> Street

There was no one present to represent this property. Deb stated that she did an emergency condemnation on this property on October 2<sup>nd</sup> 2017 when there was a fire. She has not spoken to the owner yet. She is believed to be under medical care. This property was owner occupied.

**Motion:** to condemn this property, **Action:** Approve, **Moved by** Mayor Kitchell, **Seconded by** Carl McPherson. Motion passed unanimously.

● Contracts

○ DLZ ADA design work

Mercedes Brugh

▪ 17<sup>th</sup> Street ADA ramps

This is to design the 17<sup>th</sup> Street ramp.

**Motion:** to approve the DLZ contract for 17th Street ADA corners,

**Action:** Approve, **Moved by** Mercedes Brugh, **Seconded by** Carl McPherson.

Motion passed unanimously.

▪ Fulton Street Sidewalk

This is next to the hospital and the hospital is working with them to build this sidewalk. Memorial Hospital is paying for a portion of the sidewalk and design.

**Motion:** to approve the contract with DLZ for Fulton Street Sidewalk,

**Action:** Approve, **Moved by** Mayor Kitchell, **Seconded by** Carl McPherson. Motion passed unanimously.

○ Indiana Univ. MBA Program – Memorial Center

Mercedes Brugh

▪ Business Consulting Agreement

Mayor Kitchell stated that they did not receive the CDBG Grant they applied for but are still going to move ahead with this agreement. Mercedes Brugh explained that they have 3 Masters in Business Education students from Indiana University Kokomo

who are looking for ways for the inside of the Memorial Center to generate money. This contract is for their consulting. There is no cost to the City or County.

**Motion:** to approve the business consulting agreement with IUK and Memorial Center, **Action:** Approve, **Moved by** Carl McPherson, **Seconded by** Mercedes Brugh. Motion passed unanimously.

- Confidentiality Agreement

**Motion:** to approve the confidentiality agreement with IUK and the Memorial Center, **Action:** Approve, **Moved by** Mayor Kitchell, **Seconded by** Carl McPherson. Motion passed unanimously.

- Street Department

Tony Shanks

- Street Use Request

- Boondocks Mobile Food truck – Halloween Parade 10/26/2017

Tony stated he wasn't sure about having it on Broadway because it would block people's view of the parade. Shawna Snider stated that she works at Schwering Realty and Steve Schwering suggested having the food truck there. She asked if they could put it on Pearl Street or 5<sup>th</sup> Street. Yamir stated that they need to get a variance to park there for more than 2 hours.

**Motion:** pending the use variance from Austin Brass, the Board would like to approve the food truck on Pearl Street or 5th Street, **Action:** Approve, **Moved by** Mayor Kitchell, **Seconded by** Carl McPherson. Motion passed unanimously.

- Street Closure Request

- YMCA for 21<sup>st</sup> Annual Turkey Trot – 11/23/2017

**Motion:** to approve the Turkey Trot Street closure, **Action:** Approve, **Moved by** Mayor Kitchell, **Seconded by** Carl McPherson. Motion passed unanimously.

**Motion:** to approve the use of Street Department cones for the Turkey Trot, **Action:** Approve, **Moved by** Mayor Kitchell, **Seconded by** Carl McPherson. Motion passed unanimously.

## REPORTS:

- Police Department Monthly Report

Dan Frye

**Motion:** to approve the report as presented, **Action:** Approve, **Moved by** Mayor Kitchell, **Seconded by** Carl McPherson. Motion passed unanimously.

- Code Enforcement

Johnny Quinones

- Standard Weekly Report

**Motion:** to approve the report as presented, **Action:** Approve, **Moved by** Mayor Kitchell, **Seconded by** Carl McPherson. Motion passed unanimously.

○ Property Clean-up

▪ 212 Tanguy OR Carmen Garcia

No one was present to represent this property. Johnny asked for a one week extension because he spoke to the property owner late on Monday and they said they were going to address it themselves. He will re-inspect next Monday.

**Motion:** to extend for 1 week, **Action:** Approve, **Moved by** Mayor Kitchell, **Seconded by** Carl McPherson. Motion passed unanimously.

**BOARD MEMBER COMMENTS:** Mayor Kitchell extended his condolences to the family of Judge Julien Ridlen who passed away.

Mayor Kitchell stated that Bernie Mittica is working on installing the AED's throughout the city.

Stacy Cox stated that the Blight Elimination Program was formally extended until December 2018.

**MISCELLANEOUS BUSINESS AND ANY MATTERS NOT ALREADY CONSIDERED INCLUDING ADA SECTION 504 COMPLIANCE OR CONCERNS:** None

**ADJOURNMENT**

**Motion:** to adjourn the meeting at 10:25 a.m., **Action:** Adjourn, **Moved by** Mayor Kitchell, **Seconded by** Carl McPherson. Motion passed unanimously.

Meeting Adjourned at 10:25am.



Mayor David Kitchell

DEPUTY MAYOR MERCEDES BRUGH



Clerk Treasurer Stacy L Cox

Audio & Video recorded on 10-18-2017