

**REGULAR SESSION AGENDA
LOGANSPORT BOARD OF PUBLIC WORKS AND SAFETY**

Wednesday, February 6, 2019

10:00 AM – City Council Chambers

CALL TO ORDER: Mayor Dave Kitchell called the meeting to order at 10:00 a.m.

PLEDGE OF ALLEGIANCE: The Pledge was recited in unison.

ROLL CALL: Stacy L Cox, Clerk Treasurer, called the roll.

Present: Mayor Kitchell, Mercedes Brugh.

Excused: Carl McPherson.

ATTORNEY PRESENT: Yamir Gonzalez-Velez

MEDIA PRESENT: Quentin Blount, Pharos-Tribune

OTHERS PRESENT: Rob Smith, Bob Bernhardt, Johnny Quinones, Deb Beattie, Tony Shanks,
Wayne Erwin, Eulalia Gaspar, and Chris Roberts

APPROVAL OF MINUTES:

Minutes of the January 23, 2019 Regular Meeting

The minutes from the January 23rd meeting could not be approved without Carl McPherson present.

Minutes of the February 1, 2019 Regular Meeting

Motion: to approve the minutes as presented, **Action:** Approve, **Moved by** Mayor Kitchell, **Seconded by** Mercedes Brugh. Motion passed unanimously.

APPROVAL OF CLAIMS:	\$ 333,479.50	Including:	Claims	\$ 9,500.97
			Payroll	\$ 215,666.97
			Police Pension	\$ 44,033.54
			Fire Pension	\$ 64,278.02

Motion: to approve the claims as presented, **Action:** Approve, **Moved by** Mayor Kitchell, **Seconded by** Mercedes Brugh. Motion passed unanimously.

VISITOR COMMENTS: None

ELECTRICAL LICENSES:

- Ryan Ferguson DBA Twin City Electric

Motion: to approve the electrical license for Ryan Ferguson, **Action:** Approve,
Moved by Mayor Kitchell, **Seconded by** Mercedes Brugh.

Motion passed unanimously.

OLD BUSINESS:

- Application for Curb Cut – Taken under advisement on 2/1/19 Tony Shanks
 - 1414 North Street – Tomas Cervantes-Tonnes
Mayor shared that this is just for a curb cut for sewer repair.
Motion: to approve the request for 1414 North Street, **Action:** Approve,
Moved by Mayor Kitchell, **Seconded by** Mercedes Brugh.
Motion passed unanimously.

NEW BUSINESS:

- Police Department Rob Smith
 - Request for Surplus Property – Polygraph equipment
Chief Smith was present to speak to his request. In 2016, the Police Department purchased polygraph equipment and sent an officer for training to operate it. That equipment has not been used since 2016 and the trained officer is no longer with LPD. This officer is now with the Cass County Sherriff's Department and they indicated that the County may be interested in purchasing it.
Motion: to deem the polygraph equipment surplus property, **Action:** Approve, **Moved by** Mayor Kitchell, **Seconded by** Mercedes Brugh.
Motion passed unanimously.
 - Monthly report – January 2019
Rob Smith shared that the drug taskforce had a large arrest this week, resulting in the removal of drugs and weapons from the community. The patrol crew are also logging lots of miles and calls for service. There were 116 arrests for the month of January. The arrests range from theft, driving with no license, marijuana, and various other infractions.
Motion: to approve the monthly report as presented, **Action:** Approve, **Moved by** Mayor Kitchell, **Seconded by** Mercedes Brugh.
Motion passed unanimously.
- Building Commissioner Deb Beattie
 - Condemnation Hearings
 - 531 15th Street
Deb Beattie presented the status of the property at 531 15th Street. The owner, Christopher Roberts was present to speak to this property and the next one. He plans to complete the work by the first of May. Deb Beattie brought these properties forward to the Board so she could get a firm plan of action for the properties. The building permit was issued last April, but no work has been done.

The current building permit will expire this April. The house is not occupied. The owner plans to rehab and sell the property. The Mayor asked several questions regarding the delays and the plans for improvement. The Mayor would like to bring this property back for a status hearing on May 1st, 2019. Deb recommends that the property be condemned until the work is finished.

Motion: to condemn this property today and bring the property back for a status hearing at the May 1st meeting, **Action:** Approve, **Moved by** Mayor Kitchell, **Seconded by** Mercedes Brugh. Motion passed unanimously.

- 1505 High Street

Mr. Roberts owns this property as well. Deb reported the status of this property that is much like the previous property discussed. She would like to get a firm plan of action on this house as well. Deb would like to see a new roof and the soffit and fascia replaced. Deb feels the garage needs a new roof, if not demolished due to its condition of severe disrepair. Deb's recommendation is to condemn the property. This house is not occupied. The owner projects to have this one completed by the first of June of this year.

Motion: condemn today and bring the property back to the Board for a status hearing at June 5th meeting, **Action:** Approve, **Moved by** Mayor Kitchell, **Seconded by** Mercedes Brugh. Motion passed unanimously.

- Monthly report – January 2019

Deb Beattie explained that the system picked up the February permits so she has altered the YTD figures to match January.

Motion: to approve the monthly report as presented, **Action:** Approve, **Moved by** Mayor Kitchell, **Seconded by** Mercedes Brugh. Motion passed unanimously.

- Cemetery

Bob Bernhardt

- Monthly Report – January 2019

Bob Bernhardt presented his monthly report for January. The Mayor recognized the crew for doing their own snowplowing and applauded Bob's continued effort to transition to all LED lights in the shop, office, and chapel.

Motion: to approve the monthly report as presented, **Action:** Approve, **Moved by** Mayor Kitchell, **Seconded by** Mercedes Brugh. Motion passed unanimously.

- Code Enforcement

Johnny Quinones

- Standard Weekly Report

Johnny Quinones presented his weekly report. There was a brief discussion regarding the trash pick-up delays caused by the cold weather of last week.

Motion: to approve the weekly report as presented, **Action:** Approve, **Moved by** Mayor Kitchell, **Seconded by** Mercedes Brugh. Motion passed unanimously.

- Property Clean Ups
 - Luis A Reyes & Edith Villmar De Garza OR 1119 Spear Street
Johnny presented his request for this property. The first inspection was 1/4/19, door hanger was left and initial letter mailed, a follow-up inspection on 1/11/19 found the violation was not resolved. A certified letter was sent and was not signed for. There has been no contact made with the occupant or the property owner. Johnny was not sure if anyone lives in this house. He reported that some of the debris in the yard has been moved to the porch. Johnny recommends we clean-up the property.
Motion: to clean up the property and bill the property owner, **Action:** Approve, **Moved by** Mayor Kitchell, **Seconded by** Mercedes Brugh. Motion passed unanimously.

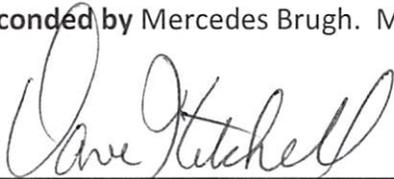
The Mayor inquired about 2010 Smead Street and 16th and Broadway – Johnny has sent a letter to both property owners.

BOARD MEMBER COMMENTS: None

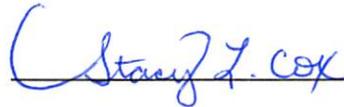
MISCELLANEOUS BUSINESS AND ANY MATTERS NOT ALREADY CONSIDERED INCLUDING ADA SECTION 504 COMPLIANCE OR CONCERN

ADJOURNMENT:

Motion: to adjourn the meeting at 10:25 am, **Action:** Adjourn, **Moved by** Mayor Kitchell, **Seconded by** Mercedes Brugh. Motion passed unanimously.



Dave Kitchell, Mayor



Stacy L Cox, Clerk-Treasurer

Audio & Video recorded on 2-6-19