

**REGULAR SESSION MINUTES
LOGANSPOUT BOARD OF PUBLIC WORKS AND SAFETY**

Wednesday, March 27, 2019

10:00 AM — City Council Chambers

CALL TO ORDER: Mercedes Brugh

PLEDGE OF ALLEGIANCE: The pledge was recited in unison.

ROLL CALL: Robin Rozzi, Chief Deputy

PRESENT: Mercedes Brugh, Carl McPherson, and

Mayor Kitchell joined the meeting at 10:02 a.m.

ATTORNEY PRESENT: Yamir Gonzalez-Velez

MEDIA PRESENT: None

OTHERS PRESENT: Jan Fawley, Deb Beattie, Bob Bernhardt, Tony Shanks, Rob Smith, Arin Shaver

APPROVAL OF MINUTES: Minutes of the March 20, 2019 Meeting

Motion: to approve the minutes as presented, **Action:** Approve, **Moved by** Mercedes Brugh, **Seconded by** Carl McPherson. Motion passed unanimously.

APPROVAL OF CLAIMS:	\$ 214,755.22	Including:	Claims	\$106,443.66
			Police Pen Payroll	\$44,033.54
			Fire Pen Payroll	\$64,278.02

Motion: to approve the claims as presented, **Action:** Approve, **Moved by** Mayor Kitchell, **Seconded by** Carl McPherson.

Vote: Motion passed (summary: Yes = 2, No = 0, Abstain = 1).

Yes: Carl McPherson, Mayor Kitchell.

Abstain: Mercedes Brugh.

VISITOR COMMENTS:

OLD BUSINESS:

NEW BUSINESS:

- Board of Works Resolution 2019-204 Rob Smith
 - Exchange of Property Between City & County

Sherriff Schroder is turning their weight facility into something else. Rob Smith is seeking to exchange their surplus polygraph system for Cass County's treadmill. Polygraph system is a product of surplus with previous

intentions to sell. The treadmill we currently own is broken down. Neither property has warranty. Polygraph can't be traded in. Sitting unused.

Motion: to approve Board of Works Resolution 2019-204, **Action:** Approve, **Moved by** Mayor Kitchell, **Seconded by** Carl McPherson. Motion passed unanimously.

- Police Department

Rob Smith

- Officer Resignation - Jarred Beaver

Officer Jarred Beaver has accepted a job with the Flora Police Department and intends to work with Carroll School Corporation, as the School Resource Officer.

Motion: to approve Officer Resignation, **Action:** Approve, **Moved by** Mayor Kitchell, **Seconded by** Carl McPherson. Motion passed unanimously.

- Contracts

Mercedes Brugh

- DLZ – Title IV Contract

Title IV makes public facilities and programs more available to people whom English might be their second language or for people who might have trouble getting around. We need to move ahead with this because INDOT is starting to require it in order to be eligible for Community Crossings grant money. We will have to get things more up to date to comply with INDOT's requirements. We are working on ADA contract for a later date.

Motion: to approve the DLZ contract, **Action:** Approve, **Moved by** Mercedes Brugh, **Seconded by** Carl McPherson. Motion passed unanimously.

- Proposal for Professional Services

Arin Shaver

- MSRP Facade Updates/R&B Architecture

The city has been looking into and working with downtown business owners to see where there's interest in applying for the Main Street Revitalization Program to help secure facades in downtown. It's an 80/20 match and one of the things you have to prepare is architectural design or engineering work for each building that is interested. R&B (Brent Mathers) already has some of the facades drawn up, no cost to redraw, other business owners who want to move forward had some scope of work done that needs to be updated. There will be cost savings due to R&B being used in the past, the cost is not to exceed \$5,000 for work on 8-10 buildings in downtown to do the scope of work for the data that has to be submitted. [Mayor Kitchell] not really happy with work the architect has previously done for the Memorial Home, prefers to go with someone else. [Erin] we only have the hard copies and not the files from previous drawings. [Mayor Kitchell] That might be something we could purchase from him but would like to take this under advisement for a week.

Motion: to take Proposal for Professional Services under advisement for one week, **Action:** Approve, **Moved by** Mayor Kitchell, **Seconded by** Carl McPherson. Motion passed unanimously.

- Street Department

Tony Shanks

- Application for Curb/Street Cut Request

- 4129 E Market

Motion: to approve Application for Curb/Street Cut Request for 4129 E Market Street, **Action:** Approve, **Moved by** Mayor Kitchell, **Seconded by** Carl McPherson. Motion passed unanimously.

- Melbourne Ave

Motion: to approve Application for Curb/Street Cut Request for Melbourne Ave, **Action:** Approve, **Moved by** Mayor Kitchell, **Seconded by** Carl McPherson. Motion passed unanimously.

REPORTS: None

BOARD MEMBER COMMENTS:

Ongoing situation on Reynolds Street with the owner of the property - After he cleaned it up when Johnny visited him two weeks ago and gave him a 2-week notice to appear, property is now repopulated with a problem area. County is dealing with the same property owner on another street right now and hasn't taken any action. We may have to issue an emergency clean-up on this property when Johnny returns.

DLZ Contract and work with Community Crossings - Mayor Kitchell applauds the work with everyone involved, Ross, Mercedes, Jodi, Tony and staff. This is phenomenal for our city to receive, \$2.3 million in Community Crossings matching money awarded. Hopefully we'll have High Street done by the end of the summer, from 3rd Street to 24th Street.

The Cemetery looks wonderful, spring clean-up looks great up there. They are doing a great job.

The Parks look great. Again, thank you for the Mayor's Round Table and for hosting everybody.

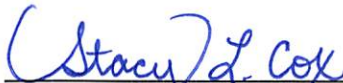
**MISCELLANEOUS BUSINESS AND ANY MATTERS NOT ALREADY CONSIDERED INCLUDING ADA
SECTION 504 COMPLIANCE OR CONCERNS**

ADJOURNMENT

Motion: to adjourn the meeting at 10:16 a.m., **Action:** Adjourn, **Moved by** Mayor Kitchell, **Seconded by** Carl McPherson. Motion passed unanimously.



Dave Kitchell, Mayor



Stacy L Cox, Clerk-Treasurer

Audio & Video recorded on 3-27-19