

**REGULAR SESSION MINUTES
LOGANSPOUT BOARD OF PUBLIC WORKS AND SAFETY**

Wednesday, April 17, 2019

10:00 AM – City Council Chambers

CALL TO ORDER: Mayor Dave Kitchell called the meeting to order at 10:00 am.

PLEDGE OF ALLEGIANCE: The pledge was recited in unison.

ROLL CALL: Stacy Cox, Clerk-Treasurer

Present: Mayor Kitchell, Mercedes Brugh, Carl McPherson.

ATTORNEY PRESENT: Yamir Gonzalez-Velez

MEDIA PRESENT: Joshua Schreiner, Pharos-Tribune

OTHERS PRESENT: Deb Beattie, Scott Peattie, Jan Fawley, Arin Shaver, Dan Frye, Bernie Mittica, Tony Shanks, Maddie Maloy, Bob Bernhardt, Johnny Quinones, Ross Anderson, Tom Rush, Ron Harmon

APPROVAL OF MINUTES: Minutes of the April 10, 2019 Meeting

Motion: to approve the minutes as presented, **Action:** Approve, **Moved by** Carl McPherson, **Seconded by** Mercedes Brugh. Motion passed unanimously.

APPROVAL OF CLAIMS:	\$ 367,951.19	Including:	Claims	\$ 157,066.00
			Payroll	\$ 206,966.45
			Blitz Pay	\$ 1,941.90
			Make-up Pay	\$ 1,976.84

Mayor Kitchell asked Stacy Cox to explain the make-up pay. She reported that it was for some changes to pay rates of a few employees that needed to be retroactive. One was a Street Department employee with a raise that was requested and missed when the Payroll clerk was out. The others were Jan Fawley and Shane Walker and the Parks Board requested that their new pay rates be retroactive to January 1st.

Motion: to approve the claims as presented, **Action:** Approve, **Moved by** Carl McPherson, **Seconded by** Mercedes Brugh. Motion passed unanimously.

VISITOR COMMENTS: None

OLD BUSINESS:

- Property Clean up Updates
 - Donald F. Rush Jr. (deceased) OR 513 Bartlett Street

Tom Rush, 260 N CR 800 E, was present to speak to the property. He is the brother of the property owner who passed away last year. He has asked for 30 days to get this cleaned up. There was discussion regarding the issues with the property and the fact that the deceased owner did not have a will.

Motion: to extend this property hearing until May 22nd, **Action:** Approve, **Moved by** Mayor Kitchell, **Seconded by** Carl McPherson. Motion passed unanimously.

- Ron Harmon OR 527-533 Reynolds St. and 318 Gates St.

Johnny said it looks like Ron has done a better job at getting the properties cleaned up. At last inspection, he still had a trailer and other items to remove.

Mr. Harmon joined the meeting at 10:09 a.m. at the tail end of the discussion on his properties. Ron said he has about 98% of it done. Mayor Kitchell informed Ron that he has a week to finish it.

Motion: to extend this property hearing for one week, **Action:** Approve, **Moved by** Mayor Kitchell, **Seconded by** Carl McPherson.
Motion passed unanimously.

NEW BUSINESS:

- Bid Opening – Pocket Park Maintenance Arin Shaver
 - The bids were opened
 - One bid was received from Spring Creek Landscaping
 - Pocket Park #1
 - Spring Landscape Maintenance – \$720 Not to Exceed
 - Weed/Trash clean-up - \$60 per occurrence, NTE
 - Post Emergent Herbicide Application -\$80 per occurrence, NTE
 - Pocket Park #2
 - Spring Landscape Maintenance – \$270 Not to Exceed
 - Weed/Trash clean-up - \$40 per occurrence, NTE
 - Post Emergent Herbicide Application -\$50 per occurrence, NTE
 - Pocket Park #3
 - Spring Landscape Maintenance – \$315 Not to Exceed
 - Weed/Trash clean-up - \$40 per occurrence, NTE
 - Post Emergent Herbicide Application -\$50 per occurrence, NTE
 - Pocket Park #4
 - Spring Landscape Maintenance – \$360 Not to Exceed

- Weed/Trash clean-up - \$40 per occurrence, NTE
- Post Emergent Herbicide Application -\$50 per occurrence, NTE
- Optional Services
 - As-Needed Pruning - \$70 First Manhour, \$35 Each Additional Manhour
 - Ornamental Landscape Pest Control - \$200 per occurrence, NTE

Maintenance, weed/trash clean-up, and herbicide application charge is once per month. Optional services are charged as needed. The total budgeted amount for this maintenance is \$3,000 from Planning Department funds.

Motion: to take these bids under advisement, **Action:** Approve, **Moved by** Mayor Kitchell, **Seconded by** Carl McPherson. Motion passed unanimously.

- Contracts/Agreements Ross Anderson
 - Community Crossings LPA contracts

Ross Anderson was present to answer any questions. Stacy Cox added that these are boiler plate contracts that are required by INDOT for the Community Crossings Matching Grant program. There are 2 contracts because there are two priorities.

Motion: to approve the contracts for the Community Crossings Matching Grant, **Action:** Approve, **Moved by** Mayor Kitchell, **Seconded by** Carl McPherson. Motion passed unanimously.

- Street Department Tony Shanks
 - Dumpster Requests
 - Four County – On 4th Street near North Street corner

Tony Shanks reported that he had no issues with this request.

Motion: to approve the dumpster request for Four County on 4th Street near North Street, **Action:** Approve, **Moved by** Mayor Kitchell, **Seconded by** Carl McPherson. Motion passed unanimously.

- Alan Crawford – 1320 George Street

Tony Shanks reported that he had no issues with this request.

Motion: to approve the dumpster request for Alan Crawford at 1320 George Street, **Action:** Approve, **Moved by** Mayor Kitchell, **Seconded by** Carl McPherson. Motion passed unanimously.

- Parks Department
 - Spencer Park restrooms - Change Order

Jan Fawley was present to speak regarding the changes requested and approved by the Parks Board. Change order has to do with taking out the hands-free devices on all the bathroom fixtures, which is a deduction of \$93.37; changing double door to an overhead garage door with a deduction of \$500; adding two courses of tall split-face block to give the solid block some

relief, additional \$575. Total \$3862 in deductions, leaving contract at 141,801, again, with approval from the Park Board.

Motion: to approve the change order for the Shepler Construction contract at Spencer Park, **Action:** Approve, **Moved by** Mayor Kitchell, **Seconded by** Carl McPherson. Motion passed unanimously.

- Jan shared some highlights from her Management Report:
 - Egg hunt this past Saturday, probably 300 kids with parents
 - Earth Day activities a week from Saturday from 10-12 at Riverside Park
 - Registration and rental software is being explored
 - The water is now on at all the parks and the restrooms are open
 - There was a meeting held a couple weeks ago regarding the future of Huston Park. The Humane Society has agreed to partner with us to raise money for a dog park.
 - Maintenance staff participated in a Call Before You Dig seminar that the Regulatory Commission put on.

Mayor Kitchell thankfully acknowledged the work done for the Mayor's Round Table held at the Penman Building.

Motion: to approve the management report as presented, **Action:** Approve, **Moved by** Mayor Kitchell, **Seconded by** Carl McPherson.
Motion passed unanimously.

BOARD MEMBER COMMENTS

MISCELLANEOUS BUSINESS AND ANY MATTERS NOT ALREADY CONSIDERED INCLUDING ADA SECTION 504 COMPLIANCE OR CONCERNSADJOURNMENT

ADJOURNMENT

Motion: to adjourn the meeting at 10:20 am, **Action:** Adjourn, **Moved by** Mayor Kitchell, **Seconded by** Carl McPherson. Motion passed unanimously.



Dave Kitchell, Mayor



Stacy L Cox, Clerk-Treasurer

Audio & Video recorded on 4-17-19