

**REGULAR SESSION MINUTES
LOGANSPORT BOARD OF PUBLIC WORKS AND SAFETY**

Wednesday, November 27, 2019

10:00 AM – City Council Chambers

CALL TO ORDER: Mayor Dave Kitchell called the meeting to order at 10:00 a.m.

PLEDGE OF ALLEGIANCE: The pledge was recited in unison.

ROLL CALL: Stacy Cox, Clerk-Treasurer

PRESENT: Mayor Kitchell, Mercedes Brugh.

ABSENT: Carl McPherson.

ATTORNEY PRESENT: Yamir Gonzalez-Velez

MEDIA: None

OTHERS PRESENT: Jan Fawley, John “Tony” Shanks, Bob Bernhardt, Wayne Erwin, Johnny Quinones, Larry Hood, Rob Smith

APPROVAL OF MINUTES: Minutes of the November 20, 2019 Meeting

Motion: to approve the minutes as presented, **Action:** Approve, **Moved by** Mercedes Brugh, **Seconded by** Mayor Kitchell.

Motion passed unanimously.

APPROVAL OF CLAIMS:	\$613,433.83	Including:	Claims	\$89,987.35
			Payroll	\$213,290.22
			Police Pension Payroll	\$42,754.07
			Fire Pension Payroll	\$64,402.19
			Hiring Stipend-Prentice	\$2,500.00
			TIF-Industrial Park	\$200,000.00
			TIF-Gateway	\$500.00
			Fire Pension Secretary	\$1,000.00

Motion: to approve the claims as presented, **Action:** Approve, **Moved by** Mayor Kitchell, **Seconded by** Mercedes Brugh.

Motion passed unanimously.

VISITOR COMMENTS: None.

OLD BUSINESS: None.

NEW BUSINESS:

- Contracts/Agreements
 - RKM Fireworks Company – Lightup Logansport Parade Mayor Kitchell

Motion: to approve the contract with RKM fireworks for the Light Up Logansport Parade, **Action:** Approve, **Moved by** Mayor Kitchell, **Seconded by** Mercedes Brugh.
Motion passed unanimously.

- Community Crossings Grant Stacy Cox
 - East and West Linden Ave. & Helm St.

Motion: to approve the Community Crossings contract, **Action:** Approve, **Moved by** Mayor Kitchell, **Seconded by** Mercedes Brugh.
Motion passed unanimously.

- Police Department Rob Smith
 - Request for Surplus Property

Police Chief, Rob Smith, came forward to communicate this request. There are four vehicles he would like to use for trade on the new patrol vehicles coming in 2020. Two are old marked patrol cars with over 100,000 miles on them; a 2010 Chevy Impala, an old fleet car, currently driven by a reserve officer; and a 2011 Dodge Charger assigned to the detective division that has some mechanical issues.

Motion: to approve the request for surplus property, **Action:** Approve, **Moved by** Mayor Kitchell, **Seconded by** Mercedes Brugh.
Motion passed unanimously.

The Police Chief also made mention of having two signed Conditional Offers of Employment for two applicants. One applicant is testing today with Public Medical and the other one is scheduled for testing on Dec. 6. We should know by the end of December if they can be offered the vacant positions for the upcoming year.

- Code Enforcement Johnny Quinones
 - Weekly Report

Motion: to amend the report to remove cleared on the old business, **Action:** Amend, **Moved by** Mayor Kitchell, **Seconded by** Mercedes Brugh.
Motion passed unanimously.

Motion: to approve the report as amended, **Action:** Approve, **Moved by** Mayor Kitchell, **Seconded by** Mercedes Brugh.
Motion passed unanimously.

- Old Business: Property Clean Up
 - Michael Tribett OR 715 Wheatland Ave

The initial date of inspection was on 10/21/19. There was a door hanger left, an initial letter sent, and pictures taken. Additional pictures were taken on 11/18/19. A follow-up inspection was complete on 10/30/2019 and the violation was unresolved. A certified letter was issued to arrive on 11/4/19 and was signed for. The property is owner-occupied and is not a rental property. Mr. Tribett was present at the last Board of Works meeting on Wednesday, November 20, 2019, to resolve the situation. Another re-inspection and photograph were taken on 11/25/2019. Most of the property has been cleaned up, however, there is still some work left to do.

Motion: to continue this hearing one week, **Action:** Approve, **Moved by** Mayor Kitchell, **Seconded by** Mercedes Brugh.
Motion passed unanimously.

Motion: to add two items for the Parks department to the Agenda, the monthly report and letter concerning bridge repairs near Little Turtle Waterway, **Action:** Approve, **Moved by** Mayor Kitchell, **Seconded by** Mercedes Brugh.
Motion passed unanimously.

Jan Fawley was present to share some of the highlights from her management report. Jan stated they are currently getting ready for Christmas in the Park with high hopes on the ending donation outcome.

The Mayor thanked Jan for their help on the open house at the airport.

Councilman Larry Hood is checking into additional cameras for Muehlhausen, Spencer, and Fairview Parks.

The Golf Course is preparing for the club house to be closed on December 9.

Motion: to approve the monthly report as presented, **Action:** Approve, **Moved by** Mayor Kitchell, **Seconded by** Mercedes Brugh.
Motion passed unanimously.

A discussion was had about the upcoming repairs to the bridge near Little Turtle Waterway. Jan submitted a letter that needed signed by a city official. The letter pertains to the 3rd Street bridge repairs that INDOT is preparing to do within the next year or two. To do the work, Little Turtle Waterway trail, that runs directly under the bridge, will be temporarily closed. The letter is a notification that the work is coming and that INDOT will work with the city regarding the work that needs done on the west side of the trail.

No formal action was taken but the letter was signed.

BOARD MEMBER COMMENTS:

The Light-Up Logansport Parade is Friday evening. Thank you to the Street Dept for getting the barricades out.

MISCELLANEOUS BUSINESS AND ANY MATTERS NOT ALREADY CONSIDERED INCLUDING ADA SECTION 504 COMPLIANCE OR CONCERNS:

ADJOURNMENT:

Motion: to adjourn the meeting at 10:18 am, **Action:** Adjourn, **Moved by** Mayor Kitchell,

Seconded by Mercedes Brugh.

Motion passed unanimously.



Dave Kitchell, Mayor



Stacy L. Cox, Clerk-Treasurer

Audio & Video recorded on 11-27-19