

REGULAR SESSION MINUTES

LOGANSPOUT BOARD OF PUBLIC WORKS AND SAFETY

Wednesday, January 8, 2020

9:00 AM – City Council Chambers

CALL TO ORDER: Mayor Chris Martin called the meeting to order at 9:07 a.m.

PLEDGE OF ALLEGIANCE: The pledge was recited in unison.

ROLL CALL: Duane Ullom, Clerk-Treasurer

PRESENT: Mayor Martin, Stacy Cox, Lisa Terry.

ATTORNEY PRESENT: None.

MEDIA: None.

OTHERS PRESENT: Bob Bernhardt, Rick Bair, Bill Cuppy, Joe Hoffman, Eric Servin, Carl McPherson, Janet Nolte, Travis Yike, Shawn Heishman, Holly Hurlburt, Bryan Gleitz, John (Tony) Shanks, Kevin Smith, Wayne Erwin, Ryan Browning, John Quinones, Jan Fawley, David Morris, Dahrol Perry, Jake LeDonne, Kenny Ott, Mike Ott and family, Rusty Logan, Jim Stotler, Molly McBride.

APPROVAL OF MINUTES: Minutes of the December 18, 2019 Meeting

Motion: to approve Minutes from December 18 meeting, **Action:** Approve, **Moved by** Stacy Cox, **Seconded by** Lisa Terry.

Motion passed unanimously.

Minutes of the December 30, 2019 Meeting

Motion: to approve Minutes from December 30 meeting, **Action:** Approve, **Moved by** Stacy Cox, **Seconded by** Lisa Terry.

Motion passed unanimously.

APPROVAL OF CLAIMS: \$427,375.18	Including:	Claims	\$17,742.06
		Payroll	\$210,732.32
		Police Pension Payroll	\$41,754.07
		Fire Pension Payroll	\$64,402.19
		Longevity	\$62,700
		Clothing Allowance	\$412.00
		Comp Buy Back	\$29,632.54

Motion: to approve the claims as presented, **Action:** Approve, **Moved by** Chris Martin, **Seconded by** Stacy Cox.

Motion passed unanimously.

VISITOR COMMENTS:

Councilman Dave Morris came forward requesting an opportunity to speak regarding the Director of Communications contract on this agenda.

OLD BUSINESS:

NEW BUSINESS:

- **Contracts/Agreements**

Stacy Cox

- **Director of Communications – Dahrol Perry**

Stacy Cox presented the contract for Director of Communications, stating the contract will also be reviewed by the Council, as well as the media. Stacy stated an amendment to the salary defined in the contract would occur from \$45,000/year to \$35,000/year. This contract will allow more marketing and public relations, allowing the people of the city to be more involved. Since this is a contract, Mr. Perry would not be considered an employee of the City of Logansport, therefore, will not receive any benefits. Mr. Perry would be required to submit itemized, bi-weekly, invoices showing proof of work. Stacy mentioned this position would also be used to recognize employees and departments.

Mayor Martin acknowledged how technology continues to advance and, in that way, social media permits news to travel. He emphasized the importance of having a communications director and how this position will allow the community to be updated with news and events within the city.

Lisa Terry acknowledged the benefit this position would have in keeping her and others informed and feels it is vital to have a person in this communications position.

Dave Morris, City Council President, came forward, on behalf of the City Council, seeking assurance of Council adjustments or recommendations would be considered and implemented in the contract.

The Mayor and Stacy both acquiesced to the councilman's request and Mayor Martin acknowledged the desire of cooperation between the Mayor's office and the Council. Mayor Martin apologized to the council and wants to make sure both the Council and Mayors office are coordinating to allow for appropriate release of information. Moving forward, the Council will have an opportunity to view contracts before they are approved.

Motion: to approve the Director of Communications contract with an amendment to the salary and pending council discussion, **Action:** Approve, **Moved by** Chris Martin, **Seconded by** Stacy Cox.

Motion passed unanimously.

- **Police Department**

Travis Yike

- **Shawn Heishman – Promotion to Assistant Chief of Police**

Police Chief, Travis Yike, came forward to present this promotion.

Motion: to approve the promotion of Shawn Heishman to Assistant Chief of Police, effective January 1, 2020, **Action:** Approve, **Moved by** Stacy Cox, **Seconded by** Chris Martin.

Motion passed unanimously.

- Fire Department

Rick Bair

Fire Chief, Rick Bair came forward to present several promotions.

- Mike Woolington – Promotion to Assistant Chief
- Jason Miller – Promotion to Assistant Chief
- Mike Ott – Promotion to Assistant Chief

Motion: to approve the promotions of Mike Woolington, Jason Miller, and Mike Ott to Assistant Fire Chief, effective January 1, 2020, **Action:** Approve, **Moved by** Stacy Cox, **Seconded by** Lisa Terry.

Motion passed unanimously.

- Matt Harris – Promotion to House Captain

Motion: to approve the promotion of Matt Harris to House Captain, effective January 8, 2020, **Action:** Approve, **Moved by** Stacy Cox, **Seconded by** Lisa Terry.

Motion passed unanimously.

- Rusty Logan – Promotion to Fire Investigator

Motion: to approve the promotion of Rusty Harris to Fire Investigator, effective January 8, 2020, **Action:** Approve, **Moved by** Stacy Cox, **Seconded by** Chris Martin.

Motion passed unanimously.

- December 2019 – Monthly Report

Highlights from December include 104 alarms with two being structure fires. The fire on December 14 was at 136 W. Linden Street and was quickly extinguished with loss to a dog. The second fire, on December 29, was a stove fire at 1904 North Street. The family of 8 all escaped the fire with extensive damage to the residence. Both fire victims received assistance from the Red Cross and the Local Fire Fighters Union Burnout Fund.

Motion: to approve December 2019 monthly fire report as presented, **Action:** Approve, **Moved by** Lisa Terry, **Seconded by** Chris Martin.

Motion passed unanimously.

- Street Department

Tony Shanks

- December 2019 – Monthly Report

Motion: to approve the monthly report as presented, **Action:** Approve, **Moved by** Stacy Cox, **Seconded by** Lisa Terry.

Motion passed unanimously.

- Application for Curb Cut – NIPSCO, 907 S Humphrey Street

Motion: to approve the application for Curb Cut, **Action:** Approve, **Moved by** Stacy Cox, **Seconded by** Lisa Terry.

Motion passed unanimously.

Motion: to add a City Street Closure Request from the Cass County Commissioners to the Agenda, **Action:** Approve, **Moved by** Stacy Cox, **Seconded by** Lisa Terry.
Motion passed unanimously.

This request is regarding the jail project. The original request had a beginning date of January 10, 2020 and an end date of July 2, 2021. The request has been amended to have the same start date and an end date of November 2020. This will avoid High street being closed for 18 months.

The request has been approved by both the police and fire departments.

One lane of 4th Street, the west lane, was previously approved for closure for the duration of the project to allow one driving lane and a parking lane.

Jan came forward to express her concern regarding the east end of the new parking lot, across from the jail, and the affect it could have on the adjacent park.

More discussion was had regarding the new parking lot and the street closure.

Tony expressed his dislike for having heavy equipment on the newly completed High Street, but, in the public's interest, understands the necessity. Stacy stated the County would repair any damage done to the street and/or sidewalks, leaving everything how it was before they began.

Motion: to approve the Street Request with the changes that have been made , **Action:** Approve, **Moved by** Stacy Cox, **Seconded by** Lisa Terry.
Motion passed unanimously.

- Park & Golf Mileage Report

Motion: to approve the Golf & Mileage report as is, **Action:** Approve, **Moved by** Stacy Cox, **Seconded by** Chris Martin.
Motion passed unanimously.

- Code Enforcement
 - Weekly Report

Johnny Quinones

Stacy made a request to have current year-to-date compared to last year. Johnny is going to look into it.

There is one emergency clean up listed on the report. It consisted of a mattress and box springs and television, behind two garages, blocking the alley. Johnny stated it was the rear of N. 3rd Street and 13 E. Miami.

Motion: to approve Code Enforcement's weekly report, **Action:** Approve, **Moved by** Stacy Cox, **Seconded by** Lisa Terry.
Motion passed unanimously.

BOARD MEMBER COMMENTS:

Stacy mentioned the annual Street Department bids, for materials, will be considered next week.

Mayor Martin appreciated the public's understanding and patience with the start of this new administration and encourages all communication. He also stated his appreciation for everyone he works with and the opportunity to work with everyone.

Lisa stated she is glad to be part of the Board of Works Council.

MISCELLANEOUS BUSINESS AND ANY MATTERS NOT ALREADY CONSIDERED INCLUDING ADA SECTION 504 COMPLIANCE OR CONCERNS:

ADJOURNMENT:

Mayor Martin adjourned the meeting at 9:46 a.m.


Chris Martin, Mayor
Duane Ullom, Clerk-Treasurer

Audio & Video recorded on 1-8-20