

**REGULAR SESSION MINUTES**  
**LOGANSPOUT BOARD OF PUBLIC WORKS AND SAFETY**

**Wednesday, July 22, 2020**

9:00 AM – City Council Chambers

**CALL TO ORDER:** Mayor Chris Martin called the meeting to order at 9:00 a.m.

**PLEDGE OF ALLEGIANCE:** The pledge was recited in unison.

**ROLL CALL:** Duane Ullom, Clerk-Treasurer.

**PRESENT:** Mayor Martin, Stacy Cox, Lisa Terry.

**ATTORNEY PRESENT:** Kelly Leeman.

**MEDIA:** James Wolf.

**OTHERS PRESENT:** Bob Bernhardt, Tony Shanks, Jan Fawley, Rick Bair, Travis Yike, Shawn Heishman, Dahrol Perry, Shonn Parmeter, Nicholas Yax, Cody Graf, Quinn McGovern, Cheryl McGovern, Jason Shideler, Lauren Shideler, Ashton Shideler, Jaden Shideler, Taryn Rivard, Jeanette Podell, Jacqueline Rans, Kevin Graf, Pam Graf, Bertie Johanning, Mark VanHorn, Dahrol Perry, Johnny Quinones, Holly Hurlburt, Bryce Hall, Joseph Schlosser.

**APPROVAL OF MINUTES:** Minutes of the July 15, 2020 Meeting

**Motion:** to approve the Minutes from July 15, 2020, as presented **Action:** Approve, **Moved** by Mayor Martin, **Seconded** by Stacy Cox.

Motion passed unanimously.

<b>APPROVAL OF CLAIMS:</b>	\$292,786.12	Including:	Claims	\$290,546.12
			FTO Pay	\$2,240.00

**Motion:** to approve the claims as stated, **Action:** Approve, **Moved** by Chris Martin, **Seconded** by Stacy Cox.

Motion passed unanimously.

**VISITOR COMMENTS:** None.

**OLD BUSINESS:** None.

**NEW BUSINESS:**

- Officer & Firefighter New Hire Family Ceremony Mayor Martin

Mayor Martin stated this will be moved to the end of the meeting, per the request of the chief.

- Contracts/Agreements Stacy Cox
  - First Group Engineering
    - Change Order Number 2 for Market Street Reconstruction

Stacy presented this contract stating it is for the West Market Street major road rehabilitation project. Any time there is a change to the initial contract, there has to be change order submitted. This change order is representing the lighting, to change the planned light poles to the light poles similar to downtown. This change order also talks about tree placement that was impacted by the change of the lighting. There was extra money left over so the change will not cost any more money to the city. This money was already available to us from the State releasing Highway 24 to our care.

**Motion:** to approve the change order Number 2 for West Market Street from Heath to Front Road Rehabilitation, **Action:** Approve, **Moved by** Stacy Cox, **Seconded by** Lisa Terry. Motion passed unanimously.

- Indiana Office of Community & Rural Affairs Stacy Cox
  - Standard Sub-Recipient Agreement for CDBG-Funded Projects

Stacy mentioned this being discussed before and is regarding our COVID-19, \$100,000 grant. The first sub-recipient agreement that they gave us needed modified so the State sent a different agreement. This is for the City and United Way; they are the sub-recipients helping to administer this grant that is covering backpacks for elementary school kids that have food in them once a week and the once a week nightly meal distribution that have been done through June and July. There is also some PPE and other equipment in response to COVID-19. This agreement explains the coordination between the City and the United Way. Lisa Terry asked if United way receives a fee for administering the grant. Stacy stated they do not. Stacy explained that the grant does administer pay to the grant administrator, Steven Wray. They help with volunteers to coordinate, manage, and distribute the grant.

**Motion:** to approve the contract with Indiana Office of Community & Rural Affairs, **Action:** Approve, **Moved by** Lisa Terry, **Seconded by** Stacy Cox. Motion passed unanimously.

- Cemetery Bob Bernhardt
  - Monthly Report – June 2020

Bob came forward to present the report. He stated that the mausoleums are coming along and should be done this week. Next month's report will show the bandstands are done. Stacy mentioned the stage at the front of the cemetery and seeing the repairs that have been done and how nice it looks now. Bob mentioned there were a couple trees that were cleaned up this morning too.

**Motion:** to approve the Cemetery June 2020 monthly report as presented, **Action:** Approve, **Moved by** Mayor Martin, **Seconded by** Lisa Terry.  
Motion passed unanimously.

- Fire Department
  - Monthly Report – June 2020

Rick Bair

Chief Bair came forward to present his report as submitted. He highlighted the four structure fires that happened during the month of June and their current habitable or inhabitable status'. There were injuries reported and runs are picking up

**Motion:** to approve the Fire Department June 2020 monthly report as presented, **Action:** Approve, **Moved by** Mayor Martin, **Seconded by** Stacy Cox.  
Motion passed unanimously.

- Street Department
  - Application for Curb Cut
    - 1630 Douglas Street, east side of house, off of 17<sup>th</sup> Street, dead end, to put a gravel off street parking

Tony Shanks

Tony came forward to present this curb cut. He stated this is to provide off-street parking for the renters of the house. Douglas Street isn't really wide and there is a warehouse that parking would be blocking. There isn't an actual curb to cut and this will provide parking to the back of their house. Stacy asked if they will actually be cutting the street. Tony said yes, there isn't an actual curb there, it's just grass, but will allow gravel to be laid for off-street parking. Stacy inquired if the actual street would be cut and need to be repaired, Tony said no and agreed nothing would need repaired. Stacy stated they would change the check mark on the form to select "no cut" option.

**Motion:** to approve the application for curb cut for 1630 Douglas Street, **Action:** Approve, **Moved by** Stacy Cox, **Seconded by** Chris Martin.  
Motion passed unanimously.

- Code Enforcement
  - Weekly Report

Johnny Quinones

Johnny came forward to present his report. Mayor Martin highlighted some of Johnny's report. Stacy asked Johnny if was able to communicate with Renee about the mowing. Johnny stated he communicated with her after the report was submitted and will update the report next week to reflect that information. Stacy thanked Johnny for also addressing 15<sup>th</sup> and Spear Street too.

**Motion:** to approve the Code Enforcement weekly report for July 22, 2020, **Action:** Approve, **Moved by** Stacy Cox, **Seconded by** Lisa Terry.  
Motion passed unanimously.

- Request for Property Clean-up
  - Delvon Darden & David Chase & Alicia Murphy OR 705 North Street

The date of inspection was completed on 6/9/2020 including an initial letter. Photographs were taken on 6/18/2020 and 7/20/2020 A follow up inspection was completed on 6/18/2020 and issues were unresolved. The certified letter on 6/25/2020 was signed for by the owners. The property is not owner occupied and is listed as a rental. There has not been any contact with the owner but contact has been made with the property manager. The property manager stated the issue would be resolved. Johnny stated, as of this morning, the issue is unresolved. He recommends cleaning up the property and billing the property owner.

Mayor Martin reiterated the need and desire for people to come represent the property's needing cleaned up.

**Motion:** to approve the request for property clean-up at 705 North Street and bill the property owner, **Action:** Approve, **Moved by** Stacy Cox, **Seconded by** Lisa Terry.  
Motion passed unanimously.

Mayor Martin made a motion to add to the agenda the promotion from patrolman to corporal and invited Chief Yike to come forward to present the promotion for Jason Shideler.

**Motion:** to add the promotion of Jason Shideler from patrolman to corporal to the agenda, **Action:** Approve, **Moved by** Mayor Martin, **Seconded by** Lisa Terry.  
Motion passed unanimously.

Chief Yike presented this promotion. He explained the process of having a corporal and sergeant on each shift to distribute responsibilities. With the resignation of the previous sergeant position it has allowed them the opportunity of promotion. Officers had to submit a report of what leadership meant to them. Two officers applied for the position. The reports were presented to a command staff consisting of Lieutenant Brad Miller of Detectives, Patrol Lieutenant Adam Morrow, Assistant chief Shawn Heishman, a volunteer from the patrol division which was Nate Garrison, and lastly a civilian, with previous law enforcement and leadership experience, Bryan Hillis, operation/security side of Logansport Memorial Hospital.

Both patrolmen applying was equally qualified. Through the interview process Jason was chosen to receive the promotion. Mayor Martin asked if this would save the city money. Chief Yike confirmed it would and explained the process of how money would be saved by promoting to Corporal instead of Sargent. Stacy asked if this opportunity was open to all officers. Chief Yike confirmed it was. Stacy asked what shift Officer Shideler worked, Chief Yike stated he worked 6 a.m. to 6 p.m. Stacy stated she thought it was a great choice.

**Motion:** to approve the promotion of Jason Shideler from patrolman to corporal to the agenda effective July 17, 2020, **Action:** Approve, **Moved by** Stacy Cox, **Seconded by** Lisa Terry.

Motion passed unanimously.

Stacy presented the new hire celebration and wanted to be able to give families an opportunity to be a part of this moment. New hires this year have been Police Officers Quinn McGovern, Cody Graf, Firefighters Braydon Shedron, Jacob Yeomen, and Deon Coburn. The Firefighters opted not to participate today but Stacy wished to recognize them, as well as, acknowledge appreciation for their service.

Chief Yike wished to welcome the new officers and their families to the police family. He explained the hiring process of hired officers replacing retired officers. Chief recognized Lieutenant Shonn Parmeter as the retired officer being replaced and acknowledged appreciation for his service. Shonn was present to pass the badge on to the new officers.

Mayor Martin stated they will do the swearing in ceremony again with the Bible and pictures after adjourning the meeting.

#### **BOARD MEMBER COMMENTS:**

#### **MISCELLANEOUS BUSINESS AND ANY MATTERS NOT ALREADY CONSIDERED INCLUDING ADA SECTION 504 COMPLIANCE OR CONCERNS:**

#### **ADJOURNMENT:**

**Motion:** to adjourn the meeting at 9:26 a.m., **Action:** Adjourn, **Moved by** Chris Martin, **Seconded by** Stacy Cox.

Motion passed unanimously.

  
 Chris Martin, Mayor

  
 Duane Ullom, Clerk-Treasurer

Audio and video recorded on 7/22/2020