

REGULAR SESSION MINUTES

LOGANSPOUT BOARD OF PUBLIC WORKS AND SAFETY

Wednesday, June 16, 2021

9:30 AM – City Council Chambers

CALL TO ORDER: Mayor Chris Martin called the meeting to order at 9:30 a.m.

PLEDGE OF ALLEGIANCE: The pledge was recited in unison.

ROLL CALL: Duane Ullom, Clerk-Treasurer

PRESENT: Jacob Pomasl, Mayor Martin, Lisa Terry

ATTORNEY PRESENT: Kelly Leeman

MEDIA: Karen Stearns and Kristi Hileman

OTHERS PRESENT: Arin Shaver, Danielle Terhune, Rick Bair, Shawn Heishman, Bob Bernhardt, John “Tony” Shanks, Jan Fawley, Randy Ulery, Jonathan Nelms, Bill Cox, Deb Parcell, Dahrol Perry, Dave Kitchell, Rob Rennewanz.

APPROVAL OF MINUTES: Minutes of the June 9, 2021 Meeting

Motion: to approve the Minutes from June 9, 2021 meeting as presented, **Action:** Approve, **Moved by:** Lisa Terry, **Seconded by:** Jacob Pomasl.
Motion passed unanimously.

APPROVAL OF CLAIMS:	\$541,718.55	Including:	Claims	\$112,622.13
			Payroll	\$235,161.92
			Clothing Allowance	\$28,840.00
			Grants	\$14,365.50
			Trash	\$100,729.00
			Ordinance 2017-11	\$50,000.00

Motion: to approve the claims as presented, **Action:** Approve, **Moved by:** Chris Martin, **Seconded by:** Jacob Pomasl.
Motion passed unanimously.

PUBLIC COMMENT:

OLD BUSINESS:

- Contracts/Agreements
 - Logansport River Walk Feasibility Study Agreement Jacob Pomasl

Jacob explained this was tabled from last week, in order to communicate this agreement with the Parks Board before approval. Now that it has been communicated, we would like start this process to allow the time needed to look at the feasibility of adding features to the river after the dams are removed.

Motion: to approve the Logansport River Walk Feasibility Study Agreement, **Action:** Approve, **Moved by:** Chris Martin, **Seconded by:** Lisa Terry.
Motion passed unanimously.

NEW BUSINESS:

- Contracts/Agreements
 - Standard Form of Agreement Arin Shaver
 - AIA, Synthesis Inc.

Arin came forward. She stated Council approved \$97,615 to be able to move forward with the second phase of the Hoosier Heartland Area Vision Plan. The Vision Plan has been done and is moving forward with Geo Tech work looking at regional stormwater. We are also preparing an RFP to try to get development in the area as well as looking at standards and zoning ordinance to make sure they meet the overall goal for that area. Arin stated they are looking to start this contract to move forward with the plans.

Motion: to approve the Standard Form of Agreement with AIA Synthesis, **Action:** Approve, **Moved by:** Chris Martin, **Seconded by:** Jacob Pomasl.
Motion passed unanimously.

- Contract for Survey Services Arin Shaver
 - Seth White Surveying, LLC

Arin stated they currently have easements that run from Broadway to Mall Road. There is a section that we do not have. Because of the twist and turns, in the area of those easements, she stated what she is having them do is lay out existing easements we have, then work with the new property owners along Mall Road to make the connection over to Mall Road. They would actually be creating that easement description, so we can get documents in place and recorded. This will hopefully get us to connect Broadway to Mall Road, in the future, through a trail. Mayor Martin acknowledged this has been in the works for a while. Arin confirmed. She stated the contract is for \$1,500 and will come from her budget.

Motion: to approve the Contract for Survey Services, **Action:** Approve, **Moved by:** Jacob Pomasl, **Seconded by:** Lisa Terry.
Motion passed unanimously.

- Permission to Use Parking Lot with Banner
 - Corner of 5th Street & North Street

Danielle Terhune

Danielle came forward. She stated the Parks Department would like to use this lot for 4th of July parking. Tony plans to ask for a street closure that has a map showing why there will not be much parking available. Currently they are using the County's parking lot, with permission, on the other side of the Fire Department. Danielle stated they would like to use this parking lot as well. She said they would like to advertise using banners, stating it is 4th of July parking. Danielle stated she is also looking for a shuttle to take people to the park and back to their cars. The Logansport School Corporation said that they would help if they can get drivers. If they get the shuttle help, the banner would state shuttle service every 15 minutes. Lisa Terry asked if this is across from the old Elks. Danielle stated she believed so. Lisa asked if Area Transit is able to help. Danielle said they are not.

Motion: to approve the use of the parking lot with a banner on the corner of 5th and North Street, **Action:** Approve, **Moved by:** Chris Martin, **Seconded by:** Jacob Pomasl.
Motion passed unanimously.

- Electrical Licenses
 - Dane Roe, d/b/a Double R Electric, LLC
 - Mark Maupin
 - Eldon Reid d/b/a Reid's Electric

Mayor Martin

Motion: to approve the Electrical Licenses, **Action:** Approve, **Moved by:** Chris Martin, **Seconded by:** Lisa Terry.
Motion passed unanimously.

- Fire Department
 - Standard Operating Procedures – Natural Gas Emergencies

Rick Bair

Chief Bair came forward. He stated he wrote a new policy pertaining to natural gas leaks. This has also been looked over by the city attorney, with no issues. Chief Bair would like this to be made effective today. Mayor Martin asked if anything had ever been in place before. Chief stated they had one but it needed some adjustments including adding evacuation to it. He stated they purchased a new gas meter at the end of last year. This pertains more to the readings received by that gas meter.

Motion: to approve the Standard Operating Procedures change for Natural Gas Emergencies, **Action:** Approve, **Moved by:** Chris Martin, **Seconded by:** Jacob Pomasl.
Motion passed unanimously.

- Monthly Report – May 2021

Chief Bair read through highlights from the monthly report. Highlights include 117 alarms, with 0 structure fires, 73 first responder calls, 1 vehicle extrication, 2 water rescues, 7 service calls, and transported 7 patients in the ambulance to the hospital.

Motion: to approve the Fire Department's Monthly Report for May 2021, **Action:** Approve, **Moved by:** Chris Martin, **Seconded by:** Jacob Pomasl.
Motion passed unanimously.

- Police Department
 - Monthly Report – May 2021

Shawn Heishman

Assistant Chief, Shawn Heishman came forward to read through the police report as presented. Highlights from the report include 28,226 total miles driven, 907 calls for service, 90 arrests, 88 citations, 246 warnings, and 262 traffic stops. He stated there was a typo under the Traffic Division section. It reads 225 parking complaints and should actually be 25 parking complaints. Lieutenant Bean worked 17 days this month and covered a crossing guard station every day worked both a.m. and p.m. He also worked the Memorial Day Parade.

Motion: to approve the Police Department's Monthly Report for May 2021, **Action:** Approve, **Moved by:** Chris Martin, **Seconded by:** Jacob Pomasl.
Motion passed unanimously.

- Cemetery
 - Monthly Report – May 2021

Bob Bernhardt

Bob came forward. He stated nothing out of the ordinary is happening. It's been a little bit slow and had several cremation services. Lisa acknowledged he got staff hired. Bob confirmed adding he has 3 more this month and had a good amount of people.

Motion: to approve the Cemetery's Monthly Report for May 2021, **Action:** Approve, **Moved by:** Chris Martin, **Seconded by:** Lisa Terry.
Motion passed unanimously.

- Street Department
 - Application for Curb/Street Cut
 - Prime Contracting – North corner of garage at 1210 N. 3rd Street into the center of the alley to the main sewer line

Tony Shanks

Tony stated this one was a sewage issue and is already done and repaired.

Motion: to approve the Application for Curb/Street Cut for Prime Contracting, **Action:** Approve, **Moved by:** Chris Martin, **Seconded by:** Lisa Terry.
Motion passed unanimously.

- QC Communications for Comcast – Beginning approximately 190' from the NW corner of the intersection of W. Roselawn Dr. and E. Market St., from the riser at pole on the north side of E Market St., boring south under E. Market St. for service to 2875 E. Market St.

Tony stated this is boring under the right-of-way so no asphalt will be disturbed.

Motion: to approve the QC Communications Application for Curb/Street Cut, **Action:** Approve, **Moved by:** Chris Martin, **Seconded by:** Jacob Pomasl.
Motion passed unanimously.

- City Street Closure Request
 - Logansport Parks & Recreation – 4th of July Fireworks & Festivities, 7/4/2021, 9 a.m. to 11:30 p.m.

Tony stated they met once already on this and have another meeting scheduled. At this point, this request has his approval but there may be some things that change. Mayor Martin inquired of the requested road. Jan stated it is actually Denzel Drive not Riverside Drive. Danielle came forward and stated they have a shuttle drop off before the handicapped parking and after the public drop off. Pick up will be at McCord's pavilion to take them back to where they go.

Motion: to approve the City Street Closure Request for the 4th of July Fireworks & Festivities, **Action:** Approve, **Moved by:** Chris Martin, **Seconded by:** Lisa Terry.
Motion passed unanimously.

- Parks & Recreation Janet Fawley
 - Monthly Reports, Park & Golf Mileage Report – May 2021

Jan came forward stating they approved the change of the name to the McCord's Pavilion instead of the Old Carousel Pavilion, at last week's board meeting. McCord's has graciously donated a lot of the paint, new picnic tables, and other things including lighting to bring the pavilion up to snuff. Mike and McCord's are always willing to do something to help the city become a better place. The Parks Board also started the process that would allow alcohol in other parks, in addition to, Little Turtle Waterway and Heritage Park. This would be allowed at community events sponsored by community groups. Jan stated they are starting to show the plans and specs for the Riverside Park project and should be in today's paper. She is hopeful to open sealed bids at the Parks Board meeting on July 14. The hospital approved graphics for the fitness court. The Cole Fountain was completed last week and over the weekend the pump seized up; currently, waiting on a new pump. Mayor Martin asked if that was part of the replacement. Jan confirmed it was. Lisa asked how many "get out of jail free cards" we will get. Jan is unsure the length of time on the pump but anticipates a good year for replacement if needed, but should be taken care of, free of charge. Lisa acknowledged adding it to the budget for next year to cover the expense if needed. Jan stated she feels like BOW or Parks Department should have a line item for fountain repairs. Lisa asked if it is considered a BOW park or Parks Department. Jan stated she thinks it is a park issue. There was a

survey done with Fairview students to start talking about the new playground next year. They are also working on getting quotes for new swings at Muehlhausen park. The pool was opened on June 8 and all is going well. We are having serious problems with vandalism at the Riverside restrooms. Jan believes it is currently locked because this last vandalism was so bad, they have not been able to make all the needed repairs. The Chamber Networking Lunch was held last week at the lower pavilion and was well attended. The Daddy Daughter Dance was held in May and had 161 people in attendance. Tennis camp and swim lessons started last week. Golf lessons start next week. They have hired a seasonal recreational assistant, Shae Tocco, and she and Danielle are doing a bang-up job. We are working on obtaining shuttles for 4th of July festivities. There is a band and an acoustic performance lined up. There is a softball game planned between Logan Lumberjacks and the Logan Lovelies on July 4th along with lots of other great vendors. Dive-in movie registration is open. This is set for July 9 with a limit of 100 people. Summer Sundown Music Series started Memorial Day weekend and is every Sunday. Golf is up by 56% and number of rounds are up by 52%. The golf course is doing great. Rentals are also doing well as the presented report shows.

Motion: to approve the Parks & Rec Monthly Report for May 2021, **Action:** Approve, **Moved by:** Chris Martin, **Seconded by:** Jacob Pomasl.

Motion passed unanimously.

- Code Enforcement
 - Weekly Report

Randy Ulery

Randy came forward and read through the weekly report. Highlights include 17 violations issued with 2 cleared; 5 cars tagged, 2 cleared and 0 removed by the city; 28 first mowing notices with 2 cleared by the owner and 2 cleared by the city; 3 second notices issued with 1 cleared by the owner.

Motion: to approve the Code Enforcement weekly report, **Action:** Approve, **Moved by:** Chris Martin, **Seconded by:** Lisa Terry.

Motion passed unanimously.

- Request for Property Clean-up
 - Four County Comprehensive Mental Health Center OR 400 North St.

There was nobody present to represent 400 North Street. Randy stated, initially there were mattresses and other debris. He visited again this morning and the only thing there were the mattresses. They still need to be wrapped with clear plastic. They did try to tidy up the area. Randy stated their bulk pick up is the second Wednesday of each month. The mattresses will be sitting there a while unless they get them taken care of or we remove them. Lisa asked if it occurs because someone has moved. Randy stated that is what he is assuming or they have cleaned out a residence. Mayor Martin asked if this would not be cleared out until July 14. Randy confirmed the two mattress that are left.

Motion: to approve the request for property cleanup for 400 North Street, **Action:** Approve, **Moved by:** Chris Martin, **Seconded by:** Lisa Terry.
Motion passed unanimously.

- Michael R. and Kathy S. Nickels OR 805 Helm St.

There was nobody was present to represent 805 Helm Street. Randy stated this property was initially checked on 5/11/2021. Follow-up visits and contact was continued to be made. A visual check was completed this morning with everything still there but mowed around. This is also the second offense for this property in a 12-month period. They had one on 10/20/2020 and this recent one on 5/10/2021. Mayor Martin read through the description of the offenses, acknowledging this is the second offense and no one showed up.

Motion: to fine the property owner \$5,000, max penalty, and approve the request for property cleanup at 805 Helm Street, **Action:** Approve, **Moved by:** Chris Martin, **Seconded by:** Jacob Pomasl.
Motion passed unanimously.

BOARD MEMBER COMMENTS:

Lisa stated they have another animal advocate meeting on June 29, at 5 p.m., in the City Council Chambers. Anyone interested in attending is welcome. Shawna has been very helpful, the Sherriff elected officials, and folks from The Humane Society and Cause for Paws will be in attendance.

MISCELLANEOUS BUSINESS AND ANY MATTERS NOT ALREADY CONSIDERED INCLUDING ADA SECTION 504 COMPLIANCE OR CONCERNS:

ADJOURNMENT:

Motion: to adjourn the meeting at 9:59 a.m., **Action:** Adjourn, **Moved by:** Chris Martin, **Seconded by:** Lisa Terry.
Motion passed unanimously.



Chris Martin, Mayor



Duane Ullom, Clerk-Treasurer

Audio and video recorded on 6/16/2021