

## REGULAR SESSION MINUTES

### LOGANSPOUT BOARD OF PUBLIC WORKS AND SAFETY

**Wednesday, September 15, 2021**

9:30 AM – City Council Chambers

**CALL TO ORDER:** Mayor Chris Martin called the meeting to order at 9:30 a.m.

**PLEDGE OF ALLEGIANCE:** The pledge was recited in unison.

**ROLL CALL:** Duane Ullom, Clerk-Treasurer.

**PRESENT:** Lisa Terry, Jacob Pomasl, Chris Martin

**ATTORNEY PRESENT:** Kelly Leeman

**MEDIA:** Jim Wolf.

**OTHERS PRESENT:** Madyson Clem, John “Tony” Shanks, Randy Ulery, Dahrol Perry, Rick Bair, Travis Yike, Rob Rennewanz, Janet Fawley.

**APPROVAL OF MINUTES:** Minutes of the September 1, 2021 Meeting

**Motion:** to approve the Minutes from September 1, 2021, as presented **Action:** Approve, **Moved by** Lisa Terry, **Seconded by** Jacob Pomasl. Motion passed with one abstention.

<b>APPROVAL OF CLAIMS:</b>	\$558,490.55	Including:	Claims 9/8/2021	\$24,177.00
			Claims 9/15/2021	\$111,733.30
			Payroll (9/2/2021)	\$231,239.19
			Trash Claim	\$100,729.00
			Grant Claims	\$8,303.04
			MSRP Grant Claim	\$56,059.02
			Resolution 2021-130	\$26,250.00

**Motion:** to approve the claims as presented, **Action:** Approve, **Moved by** Chris Martin, **Seconded by** Jacob Pomasl. Motion passed unanimously.

**PUBLIC COMMENT:**

**OLD BUSINESS:**

**NEW BUSINESS:**

- Contracts/Agreements

- The Appraisal Shop Inc. – Engagement Letter

Jacob Pomasl

Mayor Martin acknowledged Arin Shaver was unable to be in attendance due to attending a different meeting. Jacob explained this is the parcels out by Ivy Tech campus, owned by Engineering Aggregates. He explained the city is working with them to try and develop the land. The first step includes having the land appraised to determine how valuable the land is; what it will cost developers and the city. Mayor Martin acknowledged this was an item on last week's agenda and that meeting was cancelled. The mayor stated this is basically an appraisal for the 18<sup>th</sup> St./Heartland area, to move forward toward development.

**Motion:** to approve the Contracts/Agreements for the Appraisal Shop Inc., **Action:** Approve, **Moved by** Chris Martin, **Seconded by** Jacob Pomasl. Motion passed unanimously.

- Lexington Village Road Dedication

Chris Martin

Mayor Martin explained this is for the new roads to go out off of High Street and Yorktown Road. The names for the streets off of High Street include Mike Anderson Lane which leads to Corporal Sanchez Way. Off of Yorktown Road will be North and South Dingo Drive. The mayor acknowledged in the printed-out copies Mike Anderson Lane is stated "Anderson Lane" and he motioned to make that change. Lisa inquired about the procedure for naming the streets. Mayor Martin explained that the Board of Works decides what the street names are. He stated they took in Kathy Dingo and the Dingo family, very inspirational in Logansport, especially for the arts, and we wanted to dedicate that to them. Mike Anderson another big person in community. Corporal Sanchez, obviously due to recent events. Lisa asked if these names came from the mayor and deputy mayor. Mayor Martin confirmed. She asked if there was an application to fill out. The mayor and deputy mayor both confirmed there was no application process. Jacob stated it was just the two of them, Arin, and some others. Jacob acknowledged his surprise at the process as well. Lisa stated she supports all of these people and inquired what the method is for the selection of the next opportunity for naming of streets. Jacob stated the ultimately the members of the Board of Works. Lisa acknowledged Milt Cole and a list of others she would suggest. Mayor Martin acknowledged there will be more opportunities coming up to name streets with the 18<sup>th</sup> Street and Heartland area. He stated they had discussed Milt Cole has been named for one of those because of his impact with the campus. Mayor Martin also acknowledged Doc Anderson has been mentioned too. Chris explained the Lexington Village project begun before the current administration took office, however, not with these names. The names were presented and decided upon later for these to bring forward. Mayor Martin acknowledged there will be two or three more roads to be named in the near future and Lisa will be included on that. Lisa explained it wasn't about inclusion, more about transparency of how the names are selected and whose legacy will be supported by this, as well as, the selection and criteria. Jacob acknowledged ultimately it is up to the Board of Works members. Mayor Martin mentioned that maybe there could be something they can do to establish a system for this process.

**Motion:** to change "Anderson Lane" to "Mike Anderson Lane", **Action:** Approve, **Moved by** Chris Martin, **Seconded by** Jacob Pomasl. Motion passed unanimously.

**Motion:** to approve the Lexington Village Road Dedication for Mike Anderson Lane, Corporal Sanchez Way, and Dingo Drive, **Action:** Approve, **Moved by** Chris Martin, **Seconded by** Jacob Pomasl. Motion passed unanimously.

- Street Department
  - Monthly Report

Tony Shanks

Street Commissioner, Tony Shanks, came forward. Highlights from the monthly report include 229 loads of brush taken to the compost site with 22 from contractors and 66-yard bags. There were three emergency call outs, two for trees and one for a stop sign. There were close to 60 tons taken to the landfill. One property was cleaned up with seven for the total this year. There were 45 hours spent cleaning out catch basins and 16 on pot holes. There was minimal alley work. There were over 13 hours mowing violations, 322 ½ hours spent painting curbs, and 24 hours spent cutting back alleys and around stop signs. For Carousel Fun Days they helped put up signs, drop off barricades for the street closure, and made contact with the construction company to not park their vehicles at the park during that time. After the festival Tony helped by removing the three banners around town and the one placed at France Park. There is still a paint shortage. Sherwin Williams can not get the paint in. Menards and Home Depot have been able to supply small quantities. He mentioned Home Depot has been really good about matching Sherwin Williams prices and there are another 100 gallons currently being shipped. He is hopeful to receive it by the end of this week.

**Motion:** to approve the Street Department Monthly Report for August 2021, **Action:** Approve, **Moved by:** Chris Martin, **Seconded by:** Lisa Terry. Motion passed unanimously.

- Application for Curb/Street Cut
  - Right side of 1136 Woodlawn Ave

Tony mentioned there was a correction made on this application, they had “Woodland” that needed to be corrected to “Woodlawn.” NIPSCO is requesting this and it is in the right-of-way. Tony stated he is fine with it.

**Motion:** to approve the Application for Curb/Street Cut for the right side of 1136 Woodlawn Avenue, as presented, **Action:** Approve, **Moved by** Chris Martin, **Seconded by** Jacob Pomasl. Motion passed unanimously.

- City Street Closure Request
  - Cass County Family YMCA – 2 Rivers on 2 Wheels Bike Tour, 9/18/21

Tony stated they are not actually closing off any streets. He thinks they are just wanting to make the public aware that there will be a bunch of bicycles on the road. He stated they will be utilizing Civil Service and Police Officers.

**Motion:** to approve the City Street Closure Request from the Cass County Family YMCA for the 2 Rivers on 2 Wheels Bike Tour, as presented, **Action:** Approve, **Moved by** Chris Martin, **Seconded by** Lisa Terry. Motion passed unanimously.

- Glenn's Demolition – Demo of Water Tower, 9/9/21-9/16/21

This was a street closure request for the water tower coming down. The tower is already down and they are hopefully they have the road cleaned up and back open by Friday, as requested.

**Motion:** to approve the Glenn's Demolition of the Water Tower, as presented **Action:** Approve, **Moved by** Chris Martin, **Seconded by** Lisa Terry. Motion passed unanimously.

- All Saints – Mobile Food Pantry, 9/10/21, 10 a.m.-3 p.m.

Tony stated this one has already happened and have zero issues.

**Motion:** to approve the All Saints Mobile Food Pantry City Street Closure Request, as presented, **Action:** Approve, **Moved by** Chris Martin, **Seconded by** Lisa Terry. Motion passed unanimously.

- Cemetery Bob Bernhardt
  - Monthly Report – August 2021

Bob came forward. Mayor Marin and Jacob both acknowledged a good job done by Bob yesterday for the funeral for Corporal Sanchez. Mayor Marin stated the report looks pretty standard, nothing out of the ordinary. Bob stated cremations were up 50% and that is the highest percentage he has ever seen.

**Motion:** to approve the Cemetery Monthly Report for August 2021, **Action:** Approve, **Moved by:** Chris Martin, **Seconded by:** Lisa Terry. Motion passed unanimously.

- Police Department Travis Yike
  - Monthly Report – August 2021

Police Chief, Travis Yike, came forward. Highlights from the report include 28,244 miles driven, 862 calls for service, 107 arrests, 66 citations, 314 warnings, 326 traffic stops. Investigations Divisions investigated 23 cases. They closed 10 and have 13 pending. The Drug Task Force investigated 16 cases, made 5 arrests, 10 were methamphetamine and 3 were heroin. There were 3 investigations involving other criminal activity. Traffic Division had 11 parking complaints, 4 VIN inspections, 3 vehicles towed, 5 escorts, and 1 traffic stop. Animal Control was out for the entire month. Lisa stated she hopes to get a report for two months next month since he wasn't out for the entire month. She stated she has reports of him coming the first six or eight days of the month. Travis stated he had heart surgery and acknowledged to Lisa that she is welcome to speak with him. Travis mentioned he does not want to speak regarding his medical issues.

**Motion:** to approve the Police Department Monthly Report for August 2021, **Action:** Approve, **Moved by:** Chris Martin, **Seconded by:** Jacob Pomasl. Motion passed unanimously.

- Officer Retirement
  - Officer James Klepinger, effective September 16, 2021

Chief Yike stated Jim Klepinger is set to retire and his last day will be tomorrow. He is asking the Board of Works to accept his letter of retirement. Jim Klepinger has been a Police Officer and served this community for more than 23 years. He has served in many roles including patrol officer, canine handler, Sgt of the Cass County Drug Task Force, Sgt on patrol, Lieutenant of Patrol, and Detective to name a few. Officer Klepinger has played an instrumental role in the department and has tremendous knowledge, leadership, experience, and trust within the community. The effective date of retirement will start on September 16, 2021, at the close of business.

**Motion:** to approve the Officer Retirement, **Action:** Approve, **Moved by:** Chris Martin, **Seconded by:** Lisa Terry. Motion passed unanimously.

- Request to Obtain Personal Possession of Department Issued Glock duty weapon

Chief Yike would like to verbally request Officer Kelpinger be allowed to permanently retain personal possession of this department issued Glock duty weapon. This has been a common within the department that they do with every officer.

**Motion:** to approve the Request to Obtain Personal Possession of Department Issued Glock, **Action:** Approve, **Moved by:** Chris Martin, **Seconded by:** Jacob Pomasl. Motion passed unanimously.

- Fire Department
  - Monthly Report – August 2021

Rick Bair

Fire Chief, Rick Bair, came forward. Highlights from the report include a total of 141 alarms. Four of those were structure fires, 8 false alarms, 15 trash fires, 85 1<sup>st</sup> Responder calls, 2 other rescues, 9 service calls, 3 smoke/odor calls and 9 motor vehicle accidents. There were 4 medical transports for the month. Of the 4 fires, one is still pending investigations. There was a garage fire at 1322 North Street. A fire at 110 Godfrey Street was basically wood pallets that caught fire and spread to the roof. The fire was extinguished with no issues. There was a shed at 407 Russell Street that was converted to a workshop/man cave that was a complete loss. On August 29, they were dispatched to 402 Princeton Lane. Chief stated they could not rule out a lightening strike but did have a dryer vent that caught fire, extending into the crawl space. The fire was extinguished and the residents were able to go back in. The chief also acknowledged submission of the mileage report.

**Motion:** to approve the Fire Department Monthly Report for August 2021, **Action:** Approve, **Moved by:** Chris Martin, **Seconded by:** Lisa Terry. Motion passed unanimously.

- Code Enforcement
  - Weekly Report

Randy Ulery

Code Enforcement Officer, Randy Ulery, came forward. Highlights from his report include 27 trash violations with 16 cleared. There were 12 vehicles tagged with 3 moved by the owners. There were 37 first notices on mowing, 42 combined that were cleared by property owners, and 10 mowed by the city. There were 5 second notices sent to property owners and 5 cleared by the owner with 6 cleared by the city. There were 4 new notices sent out.

**Motion:** to approve the Code Enforcement weekly report, **Action:** Approve, **Moved by:** Chris Martin, **Seconded by:** Lisa Terry. Motion passed unanimously.

- Old Business
  - 67 Eberts OR Gary A Settlemeier

This property was originally brought before the Board of Works on August 11, 2021. At that time, he brought a dumpster in to work on the clean up and was given an extension until today. As of right now he is 90% done. The old garage is torn down, materials cleaned up, the front yard is looking decent, and everything is off the porch. Randy stated he has done an exceptional job cleaning it up which is the ultimate goal, having them clean it up instead of us. The mayor confirmed. Randy acknowledged he has been in contact with him and due to health issues Mr. Settlemeier has not been able to come before the Board of Works. Randy does not request a property clean up at this time.

- Request for Property Clean-up's
  - 211 W Ottawa OR MH Realty LLC

Randy stated, as of this morning, this one has been cleared. Everything has been cleaned-up.

**Motion:** to approve a property cleanup for 211 West Ottawa, **Action:** Failed, **Moved by:** Chris Martin, **Seconded by:** Lisa Terry. Motion failed unanimously.

- 2711 Emmet Dr OR Jessica M Lopez & Kya Thien

Mayor Martin read through the violations. Randy was unsure if this is a rental. He stated this is owned by someone who does not live there. He has tried to make contact with the owner, Jessica Lopez, who lives on Broadway, and tried to contact the occupants of 2711 Emmet Drive to no avail. When this initially went through everything out front was cleaned up, removed the trailers and cars. The only violation unresolved is the stuff behind the house. There are cats and animals running in and out and neighbors complaining. There is wood and debris, and weeds probably four feet tall. Mayor Martin asked if anyone was present to represent this address. Nobody came forward. Randy recommends a property clean up. Jacob acknowledged the

pictures appear to be taken from a neighbor's yard. Randy confirmed, stating he received permission from the neighbor to take pictures from his yard. The neighbor and four other properties are separated from 2711 Emmet Drive by a chain link fence. Randy stated neighbors all around this property are not happy about it.

**Motion:** to approve a property cleanup for 2711 Emmet Drive, **Action:** Approve, **Moved by:** Lisa Terry, **Seconded by:** Lisa Terry. Motion approved unanimously.

**BOARD MEMBER COMMENTS:**

Lisa asked Jan if Art on the Avenue is going to be at Fairview this weekend. Jan confirmed by shaking her head. Lisa asked if we have their insurance on additional insured on file. Jan stated she does.

Lisa acknowledged the overwhelming support of our fallen marine and how this community came together says a lot about our moral compasses, the integrity of our community, and the contagiousness of patriotism. It really made her proud of our community. Lisa acknowledged the 9/11 event with the dog walk at Houston Park on Saturday, was a really well-done event. She wished to thank everyone involved within the community. Jacob concurred, thanking Chief Yike, Chief Bair, Tony, Bob, everyone that contributed to or helped honor Corporal Sanchez. He stated that it was a great showing of our community and could not have been an easy task juggling that many people, bikes, secret service, state police, public safety organizations from different communities, federal, state, and locals. Jacob stated it was a massive undertaking thanked everyone involved. It was a great showing for the city and for the family. Mayor Martin agreed.

**MISCELLANEOUS BUSINESS AND ANY MATTERS NOT ALREADY CONSIDERED INCLUDING ADA SECTION 504 COMPLIANCE OR CONCERNS:**

**ADJOURNMENT:**

**Motion:** to adjourn the meeting at 9:59 a.m., **Action:** Adjourn, **Moved by:** Chris Martin, **Seconded by:** Lisa Terry. Motion passed unanimously.



Chris Martin, Mayor



Duane Ullom, Clerk-Treasurer

Audio and video recorded on 9/15/2021