

**REGULAR SESSION MINUTES**

**LOGANSPORT BOARD OF PUBLIC WORKS AND SAFETY**

**Wednesday, November 17, 2021**

9:30 AM – City Council Chambers

**CALL TO ORDER:** Mayor Chris Martin called the meeting to order at 9:37 a.m.

**PLEDGE OF ALLEGIANCE:** The pledge was recited in unison.

**ROLL CALL:** Duane Ullom, Clerk-Treasurer.

**PRESENT:** Jacob Pomasl, Lisa Terry, Chris Martin.

**ATTORNEY PRESENT:** Kelly Leeman.

**MEDIA:** Karen Stearns.

**OTHERS PRESENT:** Bob Bernhardt, John “Tony” Shanks, Randy Ulery, Darhol Perry, Janet Fawley, Arin Shaver, Jonathan Nelms, Travis Yike, Rick Bair, Rob Rennewanz, Brandy Kizer, BJ Cox.

**APPROVAL OF MINUTES:** Minutes of the November 10, 2021 Meeting

**Motion:** to approve the Minutes from November 10, 2021, as presented **Action:** Approved, **Moved by** Jacob Pomasl, **Seconded by** Lisa Terry. Motion passed with one abstention from Chris Martin.

<b>APPROVAL OF CLAIMS:</b>	\$448,308.34	Including:	Claims	\$64,014.12
			Payroll 11/11/21	\$220,834.65
			Grant Claims	\$20,564.44
			Ordinance 2021-28	\$42,166.13
			Trash	\$100,729.00

**Motion:** to approve the claims as presented, **Action:** Approve, **Moved by** Chris Martin, **Seconded by** Jacob Pomasl. Motion passed unanimously.

- Cemetery – October 2021 Monthly Report Bob Bernhardt

Bob came forward. He stated they are currently working on the leaves. Next month they will be cutting down two big trees.

**Motion:** to approve the October 2021 Monthly Report for the Cemetery, **Action:** Approve, **Moved by:** Chris Martin, **Seconded by:** Lisa Terry. Motion passed unanimously.

- Street Department
  - October 2021 Monthly Report

Tony Shanks

Tony came forward. Highlights from the monthly report include 161 loads of brush picked up, 17 loads taken out by contractors, and 61 loads of compost bags picked up. There were 3 emergency call outs in October for trees down. There were 18 tons of sweeping and 102 tons of mulch taken to the landfill. There were 3 property cleanups; 167 hours cleaning catch basins; 52 hours filling potholes; 10 hours spent on alley maintenance; 2 ½ hours on mowing violations; 91 hours painting. Five loads of mulch moved and five loads of compost for the community to use moved to the Street Department. 107 hours were spent on cut back for streets, alleys, and stop signs. 164 hours were spent working at the compost site and not quite 150 hours prepping for paving. Weather permitting, the paving will happen on Monday, November 22. There were also 107 hours of overtime.

**Motion:** to approve the October 2021 Monthly Report for the Street Department, **Action:** Approve, **Moved by:** Lisa Terry, **Seconded by:** Jacob Pomasl. Motion passed unanimously.

- Applications for Curb/Street Cuts
  - QC Communications for Comcast – UG duct placement by directional bore, place 2 – 1 /4” ducts and coax at a minimum depth of 48”. Boring west under Mall Rd. approx. 59’ in the ROW, then boring north along the west side of Mall Rd. approx. 31’ within the ROW

Tony stated this is boring under and in the right-of-way. He is good with the request being approved.

**Motion:** to approve the Application for Curb Cut /Street Cut QC Communications for Comcast, as presented, **Action:** Approve, **Moved by** Chris Martin, **Seconded by** Jacob Pomasl. Motion passed unanimously.

- NIPSCO – 200 W Dewey Street, Logansport, Ride Side of the House

Tony stated this is also in the right-of-way and has no issues with this request.

**Motion:** to approve the Application for Curb Cut /Street Cut for NIPSCO at 200 W Dewey Street, as presented, **Action:** Approve, **Moved by** Chris Martin, **Seconded by** Lisa Terry. Motion passed unanimously.

- Terracon Consultants – One vertical soil boring along Erie Avenue between the intersections with Elm Street and Berkley Street. Location

will occur in the westbound travel lane. Work area will extend ~200-500 feet in lane at boring location, for 1-5 hours.

Tony explained these are the same people doing the soil samples on Erie Avenue. One of the samples they took the first time apparently was not deep enough and they need to do one more.

**Motion:** to approve the Application for Curb Cut /Street Cut for Terracon Consultants, as presented, **Action:** Approve, **Moved by** Chris Martin, **Seconded by** Lisa Terry. Motion passed unanimously.

- City Street Closure Request
  - Cass County Family YMCA – 25<sup>th</sup> Annual Turkey Trot, November 25, 2021

Tony stated this is an annual event and there are no issues with this. Mayor Martin acknowledged the request for a police lead car with civil services positioned at major intersections for traffic control starting at 10<sup>th</sup> and North Street. Mayor inquired with Chief Yike if that would not entail him and the police units. Chief Yike confirmed.

**Motion:** to approve the City Street Closure Request for the Cass County Family YMCA’s 25<sup>th</sup> Annual Turkey Trot on November 25, 2021, as presented, **Action:** Approve, **Moved by** Chris Martin, **Seconded by** Lisa Terry. Motion passed unanimously.

- Code Enforcement
  - Weekly Report

Randy Ulery

Randy came forward. Mayor Martin read through the report. There were 21 violations for trash with 40 cleared. There were 4 vehicles tagged with 15 cleared by the owner, 2 were removed by the City, and 2 extensions pending. Mayor Martin asked Randy what that meant, Randy stated that the people called in and asked for another week extension. First mowing notices, there were 0 new violations sent out, 8 cleared by the property owner, and 1 sent to the Street Department. There were 3 notices to appear issued.

**Motion:** to approve the Code Enforcement weekly report, **Action:** Approve, **Moved by:** Chris Martin, **Seconded by:** Lisa Terry. Motion passed unanimously.

- Old Business
  - 700 W Linden Avenue or Leonardo Garcia-Pizana & Margar Quintero-Estrada

Randy stated this has been cleaned up and cleared. Mr. Garcia visited the office yesterday and registered this address as a rental and to be set up for inspections. He has met every requirement asked. Mayor Martin asked if this was a property clean up. Randy confirmed it was and had been tabled until this week.

**Motion:** to approve the property cleanup for 700 W Linden Avenue, **Action:** Failed, **Moved by:** Chris Martin, **Seconded by:** Lisa Terry. Motion failed unanimously.

- Request for Property Clean-up's
  - 215 Burlington Avenue or Brian Maloy

Mayor Martin asked if anyone was present to represent this property. Nobody came forward. Randy stated this initially started on 10/20 with trash and debris scattered on the property, along with automobile parts, and there were vehicles blocking the alley. He explained this location is right next to a daycare and the alley is between the daycare and this property. Notices were left on the door. The vehicles in the pictures are parked blocking the alley way. Randy commented, at this point this morning, the alley was not blocked. There are still automotive parts and debris that needs to be cleaned up. Jacob asked if there has been any contact. Randy stated he has made multiple attempts to communicate with them, calling and knocking on the door, to no avail.

**Motion:** to approve the property cleanup for 215 Burlington Avenue, **Action:** Approve, **Moved by:** Chris Martin, **Seconded by:** Jacob Pomasl. Motion passed unanimously.

- 515 W Broadway or Jamie Herrera

Mayor Martin asked if anyone was present to represent this property. Nobody came forward. Randy stated this initially started on 10/14. There was furniture located on the property, which is now gone. But this is a multiple violator. Randy has not been able to contact the residents of this house or the owners of the property. Mayor Martin suggested providing a warning. Lisa acknowledged they have seen worse but understands. Randy stated the previous violation before this one was really bad. This has happened two times within a 12-month period. Randy suggested having them in to inquire about what is going on. Mayor Martin suggested creating a letter to send to addresses that don't show up, their next visit could possibly be a fine. Lisa mentioned this being the same occupants, to their knowledge. Randy stated he knows it is the same company that owns it. When looking on IWorks, from 2019 until current, this is the fifth violation. Jacob asked if the residents cleaned up the previous violation. Randy confirmed, the August violation was cleaned up by the residents on the Friday before appearing at the next Board of Works meeting. Mayor Martin asked if the owners of the property live in Chicago. Randy confirmed they do. Lisa suggested leaning toward consistency. The mayor asked Jacob for his thoughts. Jacob explained the reasoning for fining people for multiple violations. He explained it takes time to work on repeat properties, and residents should know better. Mayor Martin asked Lisa what she suggested in fines. Lisa communicated her wish for more consistency. The mayor agreed. Lisa suggested \$500. Jacob agreed, communicating, out of state landlords not being responsible for their properties or responsive is a problem. Maybe with this fine they will send someone next time to show up and represent the property.

**Motion:** to approve the property cleanup for 515 W Broadway, **Action:** Failed, **Moved by:** Chris Martin, **Seconded by:** Jacob Pomasl. Motion failed unanimously.

**Motion:** to approve a \$500 fine on the owner of 515 W Broadway, **Action:** Approve, **Moved by:** Chris Martin, **Seconded by:** Jacob Pomasl. Motion approved unanimously.

**BOARD MEMBER COMMENTS:**

Mayor Martin apologized for not being on time for the meeting. He explained he was at the Walton Public Library meeting with some older folks, answering questions and talking about the excitement of Logansport and the growth that is happening.

**MISCELLANEOUS BUSINESS AND ANY MATTERS NOT ALREADY CONSIDERED INCLUDING ADA SECTION 504 COMPLIANCE OR CONCERNS:**

**ADJOURNMENT:**

**Motion:** to adjourn the meeting at 9:56 a.m., **Action:** Adjourn, **Moved by:** Chris Martin, **Seconded by:** Lisa Terry. Motion passed unanimously.

  
Chris Martin, Mayor  
Duane Ullom, Clerk-Treasurer

Audio and Video recorded on 11/17/21.