

**REGULAR SESSION MINUTES**

**LOGANSPORT BOARD OF PUBLIC WORKS AND SAFETY**

**Wednesday, July 20, 2022**

9:30 AM – City Council Chambers

**CALL TO ORDER:** Mayor Chris Martin called the meeting to order at 9:37 a.m.

**PLEDGE OF ALLEGIANCE:** The pledge was recited in unison.

**ROLL CALL:** Rose Woodward, Deputy Clerk

**PRESENT:** Jacob Pomasl, Lisa Terry, Chris Martin.

**ATTORNEY PRESENT:** Kelly Leeman.

**MEDIA:** None.

**OTHERS PRESENT:** Maritza Medina, Steven Ray, Bob Bernhardt, John “Tony” Shanks, Dahrol Perry, Rick Bair, Karen Stearns, Randy Ulery, Cristhian Montero-Morales, Rob Rennewanz, Janet Fawley, Travis Yike, Shawn Heishman, Dave Kitchell.

**APPROVAL OF MINUTES:** Minutes of the July 13, 2022, Meeting

**Motion:** to approve the Minutes from July 13, 2022, as presented, **Action:** Approved, **Moved by:** Lisa Terry, **Seconded by:** Jacob Pomasl. Motion passed unanimously.

<b>APPROVAL OF CLAIMS:</b>	\$451,620.48 Including:	Claims	\$92,058.38
		Payroll Claims (June)	\$201,411.82
		Trash Claim	\$100,729.00
		Resolution 2022-126	\$50,000.00
		Resolution 2021-139	\$4,454.26
		Ordinance 2021-24	\$592.00
		Ordinance 2021-28	\$2,375.02

**Motion:** to approve the claims as presented, **Action:** Approve, **Moved by:** Chris Martin, **Seconded by:** Jacob Pomasl. Motion passed unanimously.

**PUBLIC COMMENT:**

**OLD BUSINESS:**

**NEW BUSINESS:**

- Bid Awarding Chris Martin
  - Community Crossings – Chase Road

Mayor Martin mentioned checking with council and they are good to go with this approval of this Chase Road Community Crossings bid.

**Motion:** to approve the Community Crossings Chase Road Bid, as presented, **Action:** Approve, **Moved by:** Chris Martin, **Seconded by:** Lisa Terry. Motion passed unanimously.

- Contracts/Agreements Rick Bair
  - Versatile Cabinets – Quotation Approval

Chief Bair came forward. He stated a kitchen remodel at Central Fire Station was included in his CIP for this year. The quote shows sales tax with the total but will be removed from the total amount. The cabinet work would be \$24,744.60. Chief acknowledged he has plenty of money budgeted in his CIP to pay for this and plans to make appliance purchases with the remaining funds. Mayor Martin read through the quote. He asked if this was all approved by council. Chief Bair confirmed it was. The mayor acknowledged the vendor being local.

**Motion:** to approve the Contract/Agreement from Versatile Cabinets, as presented, **Action:** Approve, **Moved by:** Chris Martin, **Seconded by:** Jacob Pomasl. Motion passed unanimously.

- R-Tech Solutions Jan Fawley
  - Camera System Updates

Jan came forward. She explained this is for an update on the cameras. The hospital is taking over the network and server system. Everything has to be reconfigured to go to the hospital. She said they are using their tower, on top of the hospital for antennas and things. She said they are also getting three new cameras at Riverside Park to go over the new courts and one pointed directly at the restrooms. The cost is around \$48,000 and council approved this at last week's council meeting. Jacob mentioned thanking Kevin for his work on this. He said he was glad to see the creative use of the street departments facilities rather than the 80-foot pole at Riverside. Jan mentioned there is a lot of help out there including utilities, hospital, and her staff.

**Motion:** to approve the R-Tech Solutions Contract for \$48,148.44, as presented, **Action:** Approve, **Moved by:** Chris Martin, **Seconded by:** Lisa Terry. Motion passed unanimously.

- Electrical License Chris Martin

- Dennis Kuritz

**Motion:** to approve the Electrical License for Dennis Kuritz, as presented, **Action:** Approve, **Moved by:** Chris Martin, **Seconded by:** Lisa Terry. Motion passed unanimously.

- Cemetery Bob Bernhardt
  - Monthly Report – June 2022

Bob came forward. He stated they are still looking for and working on the water leak at the cemetery. The arches are done at the main entrance at Pleasant Hill. For the month of June there were 13 total internments, 10 traditional, 2 cremation, and 1 infant. The total for this year is 60. There were 18 grave sales. His staff drove 921 miles to get their work done.

**Motion:** to approve the Cemetery Monthly Report for June 2022, **Action:** Approve, **Moved by:** Chris Martin, **Seconded by:** Jacob Pomasl. Motion passed unanimously.

- Street Department Tony Shanks
  - Monthly Report – June 2022

Tony came forward. Highlights from the report include 366 loads of brush picked up last month, 69 loads of compost bags; 5 emergency call outs, 2 for trees down and 1 for a stop barrel, one was to clean up a limb knocked down by Republic Services, and 1 was to clean up glass on the sidewalk downtown. There were two property clean-ups; 6 hours spent on catch basins; 76 hours and 9 tons of cold mix was used filling pot holes; 25 hours spent grading alleys and adding stone; 135 hours spent working at the compost site; 124 hours painting; calibrated the mosquito fogger, which is done yearly, and they fogged at Riverside Park for three days in preparation for Squeal on the Eel. There were 26 mowing violations, 9 were already mowed upon arrival, and 17 were mowed by Chad. They assisted LMU with hauling a tree away, driving in poles at Riverside, and swept Riverside Park in preparation for Squeal on the Eel. Mayor Martin thanked Tony for the striping they are doing around town.

**Motion:** to approve the Street Department Monthly Report for June 2022, **Action:** Approve, **Moved by:** Chris Martin, **Seconded by:** Jacob Pomasl. Motion passed unanimously.

- Dumpster Request
  - 106 W Melbourne

There is nowhere on this property to place a dumpster. It is already in place with Tony's approval.

**Motion:** to approve the Dumpster Request for 106 W Melbourne, as presented, **Action:** Approve, **Moved by:** Chris Martin, **Seconded by:** Lisa Terry. Motion passed unanimously.

- Applications for Curb/Street Cut
  - NIPSCO – 175 feet north of US 24

This is to install a gas line at the new McClures station.

**Motion:** to approve the Applications for Curb/Street Cut for NIPSCO, as presented, **Action:** Approve, **Moved by:** Chris Martin, **Seconded by:** Lisa Terry. Motion passed unanimously.

- Directline Communications for Frontier – Fulton Street approx. 350' east of Clifton Avenue

This to place new fiber cable. It is boring, no asphalt will be disturbed.

**Motion:** to approve the Applications for Curb/Street Cut for Directline Communications for Frontier on Fulton Street, as presented, **Action:** Approve, **Moved by:** Chris Martin, **Seconded by:** Jacob Pomasl. Motion passed unanimously.

Tony acknowledged the memo presented to the board, asking to amend the agenda to add a pickup truck to the list of surplus property.

**Motion:** to amend the agenda to add the Street Departments 2008 Chevy Silverado Pickup Truck Surplus to the agenda, as presented, **Action:** Approve, **Moved by:** Chris Martin, **Seconded by:** Jacob Pomasl. Motion passed unanimously.

**Motion:** to approve the 2008 Chevy Silverado Pickup Truck to be deemed as surplus for the city's auction on Saturday July 23, 2022, as presented, **Action:** Approve, **Moved by:** Chris Martin, **Seconded by:** Lisa Terry. Motion passed unanimously.

- Animal Control Violation
  - Maritza Medina-Espinoza, 633 12<sup>th</sup> Street
  - Jose Medina-Pita, 633 12<sup>th</sup> Street (tabled)

Brian Hyder

Brian came forward. Maritza Medina-Espinoza and her son were present to represent this property. Brian stated he had Jose Medina at the Board of Works last week and Maritza was unable to be there. Before the meeting last week, both of their fines were paid for the citations at 633 12<sup>th</sup> Street. Her son has went and registered the brindle pit that is down there, and has gotten the rabies vaccinations all taken care of. Brian stated they are trying to get something done. He brought them here today, as he did Jose Medina-Pita last week, to make certain of an understanding. Since then, the following day, the dogs escaped out the front door. Brian chased them up by Miller's Merry Manor. He contacted Maritza; she said her nephew accidently let them out. Brian is inquiring where they go from here. The fence is getting fixed. Brian asked what his next step is, as far as if the dogs get out again; does he write a citation or what is his

plan of action now. The board acknowledged their appreciation in trying to get this done. Kelly stated that the violation is not that they intentionally did it. Negligence is still a violation. These are all civil penalties. If the dog is out and roaming, that is a violation. The provision is if there are three or more violations in a 12-month period, that is a habitual offender violation and designates them for a hearing at the Board of Works meeting. The board can assess an additional fine with the minimum of \$500 and can impound the dog/animal for not being properly cared for by repeatedly getting out. He stated that is what leashes and chain link fences are for. It is good they are making an effort to get the fence fixed. To answer Brian's question, Kelly said another violation would be the next step. Jacob agreed with Kelly. He stated if another violation occurs tomorrow, it would still be three within a 12-month period, and they would have to come back. If they had the opportunity, if a fine was levied, to be fined again through the provision. Jacob stated he is unsure if this address is at that point yet. He reiterated what Kelly said, if it happens again, he suggested Brian do the same thing he has been doing. Do the citation, bring them to the Board of Works. He acknowledged their good faith by showing up to meetings and getting their fines paid. Lisa acknowledged they were wonderful to communicate and work with. They immediately went to have the dogs vaccinated. They just needed some education. Lisa suggested being mindful; grab the dogs and keep ahold of it when the door opens. Jacob asked if there was any action that needed to be taken, unless doing a fine. Jacob mentioned to Brian, if it happens again, issue them a citation, and set another hearing as a habitual offender. Kelly mentioned there is also a provision for capturing them and not just giving them back, that you take them to the pound. Brian stated not all dogs can be caught. Kelly said, based on the report, it seems Brian knew who to talk to and was able to call with the description of the dog, which is the good kind to deal with. Otherwise, there is a dangerous dog running around a nursing home is not a good situation. If possible, they need to be captured and taken to the pound. This is one way to get compliance and take care of the dog more by a Board of Works standpoint as to what to be done with it. Some may not be as friendly as others. Lisa acknowledged that is what tranquilizer guns are for; to use in cases where dogs cannot be caught. Mayor Martin thanked them for working toward getting the fence fixed. Jacob asked if any action needed to be taken here. Kelly does not think this can be cited as a habitual offender but for future reference.

- Code Enforcement
  - Weekly Report

Randy Ulery

Randy came forward. Last week there were 32 new trash violations issued, 27 cleared by the owners and 7 extended or pending. There were 7 vehicles tagged, with 4 cleared by owners and 5 extended or pending. There were 12 new first notices for mowing violations sent out, 4 cleared by owner and 3 sent to the street department. There were 4 new second notices for mowing violation sent out, 4 cleared by the owners, and 1 sent to the street department. There are 8 new notice to appear, and 1 more property brought before the Board of Works. Mayor Martin reviewed year-to-date statistics as presented in the report.

**Motion:** to approve the Code Enforcement weekly report, **Action:** Approve, **Moved by:** Chris Martin, **Seconded by:** Lisa Terry. Motion passed unanimously.

**BOARD MEMBER COMMENTS:**

Lisa acknowledged that everyone is learning regarding the animal violations. She mentioned the need for communication and needing names, at the Humane Society, of the multiple offenders to add to their 'Do Not Adopt' list. Lisa stated it is their duty at the shelter to protect the animal and give them the best and healthiest home they can.

**MISCELLANEOUS BUSINESS AND ANY MATTERS NOT ALREADY CONSIDERED INCLUDING ADA SECTION 504 COMPLIANCE OR CONCERNS:****ADJOURNMENT:**

**Motion:** to adjourn the meeting at 9:59 a.m., **Action:** Adjourn, **Moved by:** Chris Martin, **Seconded by:** Lisa Terry. Motion passed unanimously.



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Chris Martin, Mayor



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Rose Woodward, Deputy Clerk

Audio and Video recorded on 7/20/2022.