

**REGULAR SESSION MINUTES**

**LOGANSPORT BOARD OF PUBLIC WORKS AND SAFETY**

**Wednesday, December 7, 2022**

9:30 AM – City Council Chambers

**CALL TO ORDER:** Mayor Chris Martin called the meeting to order at 9:34 a.m.

**PLEDGE OF ALLEGIANCE:** All in unison

**ROLL CALL:** Duane Ullom, Clerk-Treasurer

**PRESENT:** Jacob Pomasl, Adrienne Grant, Chris Martin.

**ATTORNEY PRESENT:** Kelly Leeman

**MEDIA:** None.

**OTHERS PRESENT:** Bob Bernhardt, John “Tony” Shanks, Arin Shaver, Dahrol Perry, Mercedes Brugh, Justin Zimmer, Rick Bair, Jenni Mykkanen, Janet Fawley, Mercedes Brugh, Randy Ulery, Shawn Heishman, Mendy Asselin, Shivani Gutierrez, Travis Yike, Cristhian Montero-Morales.

**APPROVAL OF MINUTES:** Minutes of the November 30, 2022, Meeting

**Motion:** to approve the Minutes from November 30, 2022, as presented, **Action:** Approved, **Moved by:** Jacob Pomasl, **Seconded by:** Adrienne Grant. Motion passed unanimously.

<b>APPROVAL OF CLAIMS:</b>	\$365,473.40	Including:	Claims	\$57,451.34
			Payroll Oct. Claims	\$177,193.02
			Resolution 2016-26	\$4,100.00
			Ordinance 2022-21	\$48,148.44
			Ordinance 2022-34	\$77,170.60
			Police Pension Claim	\$1,000.00
			TIF Res. 2022-331	\$410.00

**Motion:** to approve the claims as presented, **Action:** Approve, **Moved by:** Chris Martin, **Seconded by:** Jacob Pomasl. Motion passed unanimously.

**PUBLIC COMMENT:**

**OLD BUSINESS:****NEW BUSINESS:**

- Contracts/Agreements
  - GAI Consultants Jacob Pomasl
    - City of Logansport, Mall Road Improvements – Fee Proposal

Jacob explained this is a contract to get the design and estimates for a repave of Mall Road. With the current condition of the road, and the all-around updates happening, this is necessary. After obtaining the estimate funding can be pursued. This road handles a variety of traffic, and this step is important to have it prepared for next year. Mayor Martin acknowledged GIA being present to represent and answer any questions.

**Motion:** to approve the Contract/Agreement for GIA Consultants, as presented, **Action:** Approve, **Moved by:** Chris Martin, **Seconded by:** Adrienne Grant. Motion passed unanimously.

- Contract for Services, Light Up Logansport Parade 2022 Chris Martin
  - Matthew Paul Prifogle

Mayor Martin explained Matthew Paul was the emcee for the Light Up Logansport parade and this is for his services.

**Motion:** to approve the Light Up Logansport Parade 2022 Contract for Services for Matthew Paul Prifogle, as presented, **Action:** Approve, **Moved by:** Chris Martin, **Seconded by:** Adrienne Grant. Motion passed unanimously.

- Motorola Solutions Travis Yike
  - Spillman Annual Maintenance Payment

Chief Yike came forward. He explained this is the record system officers use to create their reports on. They have used Spillman since 1999. Mayor Martin asked if this is in their budget and if it is an upgrade. Chief Yike stated this is not an upgrade, it is a renewal contract.

**Motion:** to approve the Motorola Solutions Spillman Annual Maintenance Payment, as presented, **Action:** Approve, **Moved by:** Chris Martin, **Seconded by:** Jacob Pomasl. Motion passed unanimously.

- Cauldwell Monument Company Bob Bernhardt
  - Purchase Agreement

Bob came forward. He explained this is a typical purchase agreement for the columbarium for cremations.

**Motion:** to approve the Purchase Agreement with Cauldwell Monument Company, as presented, **Action:** Approve, **Moved by:** Chris Martin, **Seconded by:** Adrienne Grant. Motion passed unanimously.

- First Farmers Bank & Trust Jan Fawley
  - Term Proposal Sheet – City of Logansport Dykeman Park Golf Carts

Jan explained this is a loan for 13 golf carts through First Farmers Bank & Trust. They had low interest rate saving around \$2,000 over the next lowest rate for four years when this will be being paid off. This is what they have done in the past, gotten loans to have the golf carts. Mayor Martin mentioned council approving this on Monday. Duane confirmed they approved the funding. Jacob asked when the carts would be here. Jan stated they are already here.

**Motion:** to approve the First Farmers Bank & Trust Term for the Proposal for City of Logansport Dykeman Park Golf Carts, as presented, **Action:** Approve, **Moved by:** Chris Martin, **Seconded by:** Jacob Pomasl. Motion passed unanimously.

- Request to Surplus Property Jan Fawley
  - Mowers

There are four different mowers that are no longer usable. These will be traded in for a large walk behind mower. With the trade in, they will only be paying \$300 for the new mower.

**Motion:** to approve the Request to Surplus Property, as presented, **Action:** Approve, **Moved by:** Chris Martin, **Seconded by:** Adrienne Grant. Motion passed unanimously.

- Street Department Tony Shanks
  - Application for Curb/Street Cut
    - Zagajewski Construction – 910 Bates, 85 foot east of existing fire hydrant

Tony came forward. This is for a new home being built and is a street cut for their driveway.

**Motion:** to approve the Application for Curb/Street Cut Request for Zagajewski Construction 910 Bates, as presented, **Action:** Approve, **Moved by:** Chris Martin, **Seconded by:** Jacob Pomasl. Motion passed unanimously.

- City Street Closure Request
  - All Saints – Mobile Food Pantry, 1/13/23, 10:30 a.m.-1 p.m.

They do this several times a year and there are no issues with this request.

**Motion:** to approve the City Street Closure Request for All Saints, as presented, **Action:** Approve, **Moved by:** Chris Martin, **Seconded by:** Jacob Pomasl. Motion passed unanimously.

- Cemetery Bob Bernhardt
  - Monthly Report – November 2022

Highlights include 15 internments, 11 were traditional burials and four were cremation burials. There was a total of six graves sold for the month. They worked on leaves, cleaning/winterizing mowers, along with the regular duties of maintaining the cemetery. They cleaned up two large trees from the 60 mile an hour winds earlier this month.

**Motion:** to approve the Cemetery's Monthly Report for November 2022, as presented, **Action:** Approve, **Moved by:** Chris Martin, **Seconded by:** Jacob Pomasl. Motion passed unanimously.

- Rental Property Inspector Cristhian Montero-Morales
  - Monthly Report – November 2022

Cristhian came forward. Highlights for November include 64 inspections, 23 new inspections, 41 reinspection's, four certificates handed out, 26 no-shows/reschedules, four unregistered that registered, none that were removed from registration, no abandoned/vacant registrations, and 72 letters sent.

**Motion:** to approve the Rental Property Inspector November 2022, as presented, **Action:** Approve, **Moved by:** Chris Martin, **Seconded by:** Adriene Grant. Motion passed unanimously.

- Building Commissioner Rob Rennewanz
  - Emergency Condemnation
    - 124 Humphrey

Rob came forward. Mayor Martin asked if anyone was present to represent this property. Nobody came forward. Rob explained this property went through a property cleanup with Randy. Rob was notified by DCS to go inside. They stated the furnace was not working with no intentions of having it fixed. DCS had called the fire department out there the day before. They found raw sewage outside. Rob spoke with the owner and there were no intentions of fixing the sewage line to the main; sewage was seeping back into the basement. There were no intentions of fixing the furnace either. There was a child living inside, DCS took care of that; Rob ordered a 24-hour eviction and condemned the house. The resident was using the gas stove to heat the house.

**Motion:** to approve the Emergency Condemnation of 124 Humphrey, as presented, **Action:** Approve, **Moved by:** Chris Martin, **Seconded by:** Adrienne Grant. Motion passed unanimously.

**BOARD MEMBER COMMENTS:**

Adrienne stated she is excited; the Domestic Violence Task Force is partnering with the police department. The first class is full and there has been enough interest that they are doing another second class in January. Interested individuals can sign up through Facebook or call 574-722-2119.

**MISCELLANEOUS BUSINESS AND ANY MATTERS NOT ALREADY CONSIDERED INCLUDING ADA SECTION 504 COMPLIANCE OR CONCERNS:**

**ADJOURNMENT**

**Motion:** to adjourn the meeting at 9:48 a.m., **Action:** Adjourn, **Moved by:** Chris Martin, **Seconded by:** Jacob Pomasl. Motion passed unanimously.



Chris Martin, Mayor



Duane Ullom, Clerk-Treasurer

Audio and Video recorded on 12/07/2022.