

Logansport/Cass County/Walton Planning Department  
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Logansport, IN 46947  
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FOR OFFICE USE ONLY:

File Number: \_\_\_\_\_

Date Application Filed: \_\_\_\_\_

Article/Section Reference #: \_\_\_\_\_

### Application for DEVELOPMENT PLAN/DEVELOPMENT PLAN AMENDMENT

This application must be completed and filed with the Logansport/Cass County/Walton Planning Department.

**APPLICANT INFORMATION \*ALL INFORMATION PROVIDED WILL BECOME PUBLIC RECORD**

**Applicant's Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Telephone Number:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**OWNER INFORMATION (if different from applicant information)**

**Owner's Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Telephone Number:** \_\_\_\_\_

**RESPESENTATIVE INFORMATION (if different from applicant information)**

**Representative:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Telephone Number:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Zoning Classification of Property:** \_\_\_\_\_

**Acreage of Property:** \_\_\_\_\_

**Overlay District:** \_\_\_\_\_

**Address of Property:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Legal Description of Property Affected:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Description of Present Use:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Description of Proposed Project:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**\*Note: approvals are valid for a period of two years. If a Permit has not been issued with the 2 years the approval is rescinded.**

**Finding of Facts to be considered:**

1. The development be compatible with surrounding uses and the Comprehensive Plan: \_\_\_\_\_  
\_\_\_\_\_
2. The availability and coordination of all utilities, including water, sanitary sewers or on-site septic systems, surface and subsurface storm water drainage and all other utilities have been reviewed: \_\_\_\_\_  
\_\_\_\_\_
3. The development of the property is setup to allow for green space and appropriate sight lines, including building setback lines, maximum lot coverage, building separation, and other specific development requirements within the Zoning Ordinance: \_\_\_\_\_  
\_\_\_\_\_
4. The traffic be managed in a manner that creates conditions favorable to the health, safety, conveniences, and the harmonious development of the community, such as properly designed interior traffic lanes, pedestrian sidewalks and bicycle pathways, parking and loading facilities, and driveway curb cuts: \_\_\_\_\_  
\_\_\_\_\_
5. The mitigation of safety hazards and congestion is properly designed and located for all streets, easements, highways, and/or roadway access, including the determination that the capacity of such highways or roadways are sufficient to safely and efficiently accept the projected increase in traffic and new streets or easements are compatible with existing and planned streets and developments: \_\_\_\_\_  
\_\_\_\_\_
6. The arrangement of uses on site are in relation to functional, efficient, and compatible arrangements with the site and adjacent uses: \_\_\_\_\_  
\_\_\_\_\_
7. The impacts of more intense development be reduced through aesthetically pleasing design of the property, such as buffering and landscaping, appropriate height, scale, building materials, and style of improvements, signage and outdoor lighting: \_\_\_\_\_  
\_\_\_\_\_

**By my signature, I acknowledge the above information and attached exhibits, to my knowledge and belief, are true and correct.**

Applicant's Signature: \_\_\_\_\_  
(If signed by representative for applicant, state capacity)

**Application is Determined Complete:**

\_\_\_\_\_  
Zoning Administrator

\_\_\_\_\_  
Date

**REQUEST WILL BE PRESENTED TO THE COMMISSION THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20 \_\_\_\_ AT \_\_\_\_\_.**

**Requirements for Filing a Petition for a DEVELOPMENT PLAN/ DP Amendment**

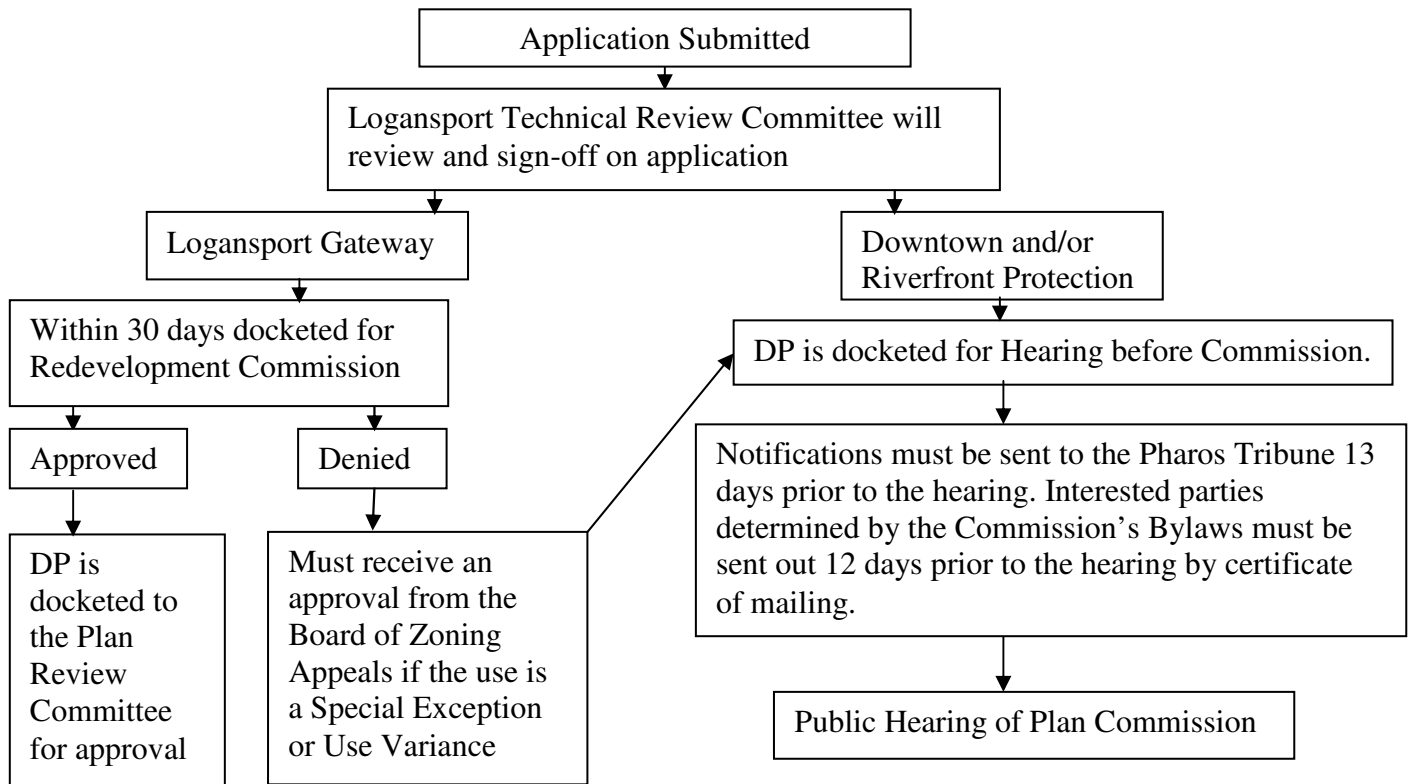
Application requirements and process information come from Article 7 of the Zoning Ordinance. It is advised that the applicant carefully read these sections prior to filing. Below is a checklist of items that are required for a complete filing.

**Application must include the following applicable materials:**

- Filing Fee: \$75.00 (*if required*)
- Existing Site Map including vicinity map, existing structures, and vegetation
- Site Plan in accordance with the Zoning Ordinance Section 902.03B
- Primary Plat in accordance with the Subdivision Control Ordinance
- Supplementary Sign Form
- Supplementary Landscaping/Parking Form
- Details including material, color and design of fenestration, awnings, facades, lighting, walls, fences, planters, and ect.
- Protective Covenants or Maintenance Agreements
- Statement of the proposed order of development, if phased project
- Other information that may be required by the respective overlay district

**Development Plan Process**

The following is a chronological listing of the steps required for processing a development plan or development plan amendment.



**\*If the request is a minor the planning staff may determine that no public hearing is necessary, and will review the request administratively or have the Plan Review Committee review it.**