City of Logansport, IN

RULES & REGULATIONS FOR CHARITABLE ROADBLOCKS

2020

1. Applications for roadblocks are available at the mayor's office. Completed applications are due in the mayor's office by **March 3, 2020**. A letter indemnifying the City of Logansport from claims and proof of insurance must be made available when roadblock applicants are awarded. Proof of insurance must show the City of Logansport has been named as additional insured for the period of time during which the roadblock will be conducted. Insurance must be for an amount not less than one million ($1,000,000) dollars.

2. The group, club, organization or society requesting the charitable roadblock must have a not-for-profit status. Applicants do not have to be a 501c3 but will be given special consideration if they are.

3. The Board of Public Works & Safety will allow eight (8) organizations to conduct roadblocks per year, according to item 5.

4. **Location:** The only intersection to be used for a roadblock is:
   Market Street, right before the stop light at 3rd Street. On one corner is Superior Auto and the other corner is Mike Anderson Auto Group.

5. The days and hours of the roadblocks shall be as follows:
   Friday & Saturday's in April, May, June, July, August, September & October. It will be the organizations responsibility to call Mendy Asselin at 753-2551 for a rain date. Hours will be from 11am – 3pm on Friday and 9am – 1pm on Saturday. These times must be followed or it could result in your roadblock being shut down &/or the privilege revoked for future use.

6. A minimum of nine (9) safety cones *must* be used at the intersection to help control traffic at the intersection of the roadblock. Three cones should be placed in a line to help define the lanes of traffic and keep vehicles from changing lanes near the solicitors. Safety cones can be picked up in the Mayor's office when you pick up your vests and *must* be returned the Monday following the roadblock.

7. Solicitors *will not* be allowed to park any vehicle in the immediate area of the roadblock. This is to avoid loss of business to any merchant within the roadblock area. If a vehicle belonging to a solicitor is discovered; the group, club, organization, or society could lose their privileges of having another roadblock.

Continued

8. Solicitors must display three signs that are 2' x 2' and **at least 300 feet** from the intersection of the roadblock. The signs must advise motorists of the roadblock ahead and the purpose of the roadblock. So to clarify: the sign must list the organizations name and must be placed where the lanes would normally divide. One in the middle and one on each side of the two lanes. It is a good idea to place your signs in/on something sturdy so they do not blow over. Please do NOT allow people to hold the signs! They must be placed so that they stand on their own.

9. Each solicitor standing in the street collecting money ***must*** wear a safety vest (which can be obtained from the mayor's office). **A deposit of ten ($10) dollars for each vest must be paid at the time the vests are picked up**. The deposit will be refunded when safety vests are returned to the mayor's office, undamaged. Vests *must* be paid for in full if damaged at a cost of twenty ($20) dollars each. All vests must be returned on the first business day following the roadblock.

10. Each solicitor, who is collecting money, *must* be **eighteen (18) years of age** or older and sign a waiver releasing the City of Logansport from any injury or accident as a result of the roadblock. The waiver *must* be signed by all solicitors and presented to the mayor's office the Wednesday prior to the roadblock.

11. A minimum of three (3) persons, who have a signed release on file in the mayor's office, *must* be present at all times during the hours of the roadblock.

Board of Public Works & Safety
Logansport, Indiana

Chris Martin, Mayor
Stacy Cox, Deputy Mayor
Lisa Terry, Member