NOTICE FOR BIDS

Notice is hereby given that the Board of Public Works and Safety of the City of Logansport, Indiana will receive sealed bids up to 4:00 p.m. (local time) on August 25, 2020 for the removal and disposal of garbage, trash and recyclables from the streets and alleys in the City of Logansport, Indiana for the period beginning November 1, 2020 and ending October 31, 2025.

Specifications for removal and disposal of garbage, trash and recycling material are available in the office of the City Clerk-Treasurer, 601 E. Broadway, Room 203, Logansport, Indiana 46947.

Bids are to be filed with said Board at the office of the City Clerk-Treasurer, 601 E. Broadway, Room 203, Logansport, Indiana 46947. All bids should be clearly marked on the outside, **"SEALED BID FOR *August 26, 2020*".**

Bids will be opened at the Board of Public Works and Safety meeting August 26, 2020 at 9:00 a.m. in the City Council Chambers, located on the third floor of the City Building, Logansport, Indiana.

Bids shall be on the form prescribed by the Indiana State Board of Accounts and shall contain such statements as are required by law.

The Board of Public Works and Safety reserves the right to reject any and/or all bids.

Dated at Logansport, Indiana this 1st day of August 2020.

City of Logansport
Board of Public Works and Safety

Chris Martin, Mayor
Stacy Cox, Deputy Mayor
Lisa Terry, Member

ATTEST:

Duane Ullom, Clerk-Treasurer

SPECIFICATIONS FOR THE COLLECTION, REMOVAL AND DISPOSAL OF GARBAGE, RUBBISH AND RECYCLABLES FROM THE STREETS AND ALLEYS IN THE CITY OF LOGANSPORT, INDIANA FOR THE PERIOD BEGINNING November 1, 2020, AND ENDING October 31, 2025

THE BOARD OF PUBLIC WORKS AND SAFETY OF THE CITY OF LOGANSPORT, INDIANA hereby approves and adopts the following specifications for the removal, collection and disposal of garage, rubbish, and recyclables from the streets and alleys in the City of Logansport, for the period beginning November 1, 2020 and ending October 31, 2025, bids for which are to be received up to 4:00 p.m., (Local Time) on August 25, 2020 at the office of the Clerk-Treasurer, 601 E. Broadway, Room 203, Logansport, Indiana 46947.

1. DEFINITIONS

All definitions within the meaning of these specifications shall be defined as follows:

"**Garbage**," shall be constructed to mean rejected food waste and to include every accumulation of animal, fruit or vegetable matter, used or intended for food, or that attends the preparation, use, cooking, dealing in, or storing of meat, fish, fowl, fruit or vegetables and to include further, any putrescible animal matter and vegetables wastes resulting from the handling, preparation, cooking, and consumption of foods, including animal carcasses or parts thereof.

"**Trash**," shall be construed to mean such matter as ashes, metal ware, broken glass, crockery, sweepings, contaminated corrugated boxes and litter of any kind.

"**Yard Waste**," shall be construed to mean vegetative matter resulting from landscape maintenance and land clearing projects.

"**Recyclables**," shall be construed as to mean newspaper and contents, glass jars and bottles, aluminum and bi-metal cans, plastic bottles, cardboard boxes such as cereal and shoe boxes, and like material, uncontaminated cardboard boxes (uncontaminated means free of food and/or human waste), magazines, telephone books and junk mail.

"**Containers**," shall be construed to mean one (1) 64-gallon or 96-gallon wheeled cart for the purpose of collection of garbage and trash and one (1) 64-gallon or 96 gallon wheeled recycling cart for the purpose of the collection of recyclable items.

"**Commercial Business**," shall be construed to mean any business or enterprise other than a residential household. Any household containing three (3) or more apartments at one location shall be considered as a commercial business. However, if the property owner is the only occupancy of the property, the property shall be considered a residential household and shall not be considered a commercial business.

"**Pre-paid Refuse Sticker**," shall be construed to mean a self-adhesive sticker, which must be placed on all trash, garbage, or large items, which will not fit into the 64-gallon or

96-gallon wheeled cart with the lid closed.

"**Hazardous Material**," (Unlawful Products), shall be construed to mean those items which cannot be deposited at the landfill such as automotive batteries, paint products, insecticides, oil, antifreeze, tires, appliances containing Freon, etc.

"**Upholstered Furniture**," shall be construed to mean any furniture, not originally designed or manufactured solely for outdoor use.

2. The successful bidder must furnish all trucks and other necessary equipment and perform all the labor necessary for the collection and removal of any and all garbage, trash and recyclable material from the streets and alleys of the City of Logansport. The successful bidder is required to dispose of all garbage and trash collected by the process commonly referred to as "Landfill" in the City of Logansport. Successful bidder **must receive** written permission from the Board of Public Works and Safety to divert trash and garbage to a landfill outside Cass County. For every ton of trash diverted from the local landfill, tipping fees that are normally paid to the City, Cass County and the Cass County Solid Waste Management District will be made good at the present rate established in the Host Community Agreement. The payments shall be made quarterly and the successful bidder will be responsible for mailing the checks directly to the three entities. The established rates as of this contract date are approximately $1.25 each to the City of Logansport and Cass County and $1.00 per ton to the Cass County Solid Waste Management District. Additionally, figures shall be provided showing the amounts of the trash collected and diverted.
3. The successful bidder will transfer all recyclables to a MRF (Material Recycling Facility) for disposition, all in accordance with the Refuse Act of 1969, the rules and requirements and recommendations of the Indiana State Board of Health, for the period beginning July 1, 2007.
4. Trash and recycling will be itemized separately using the worksheet included with these specifications.
5. Recycling is to be bid on an every other week pick up basis.
6. The successful bidder must furnish and maintain each household (6.575 +/-) with a durable 64-gallon or 96-gallon wheeled recycling container designed to be used as a single commingled bin for the collection of recyclables. The successful bidder will collect the equivalent of 64-gallon or 96-gallon of recyclables every other week from each unit covered by this agreement. Residents will have the option to rent additional recycling cart(s) directly from the contractor at the rate set forth in their proposal response.

7. The successful bidder shall also provide and maintain a durable and easy to move 64-gallon or 96-gallon container to each household (6.575 +/-). Containers are to be sturdy enough to eliminate animal pilferage. The successful bidder will collect the equivalent of 64 gallon or 96-gallons or less of refuse each week from each unit covered by this agreement. Residents that need additional capacity will have the option to rent additional trash carts directly from the contractor at the rate set forth in their proposal response.
8. The successful bidder will provide the 64-gallon or 96-gallon wheeled containers (carts) and 64-gallon or 96-gallon wheeled recycling carts, as well as maintenance and replacement of the carts. The successful bidder will continue to maintain ownership of these units. All reported damaged recycling and trash bins will be replaced by the next collection day by the collection company.
9. Bulk Pickup. The bidder must supply a price for option A and option B. The city will choose 1 option for the winning contract. The service consists of removing large items as part of a monthly pickup. Large household goods such as: furniture, box springs and mattresses, stoves, ranges, refrigerators, dishwashers, dryers, washers, water heaters, wood not over 3 feet in length, toys, carpeting (bundled and tied not to exceed 4 feet in length and 2 feet in diameter), or other similar items. The customer shall be responsible for removing oils and refrigerants from all CFC appliances prior to setting them at the curb. Customer shall also be responsible to securely wrap all upholstered items as well as mattress and box springs.
    a. Pre-paid Refuse Sicker Program – Residents must purchase stickers in advance. The sticker price may vary based on weight of the item and can be determined by the contractor. Please include the sticker price in the bid. Customers will be required to schedule bulk pick-up items in advance by contacting the contractor. Once scheduled, these materials should be set at the curb on the designated week with the regular trash pickup. The contractor shall accept up to two scheduled Prepaid Refuse Sticker pick up items per month per customer. Residents may pay for additional items or schedule additional pickups directly with the successful bidder.

    Once per month with no additional fee – At a designated time once per month or once per quarter (designated by the contractor), the residents may put out extra bags of trash or large items for no additional cost.

10. Any household, which contains 3 or more apartments, will not qualify under this bid (except if the property owner is the only occupant of the property). A household, which contains 3 or more apartments at one address, must provide their own garbage, trash and recycling material pickup through a commercial business. An apartment house is a business for the owner.
11. Such garbage, trash shall be collected from all parts of and within the corporate limits of the City of Logansport, at least one time each week, on a same day pickup. Recyclable materials shall be collected every other week on the same day as trash pickup. All carts shall be placed at the curb or alley, spaced three feet apart and three feet away from other objects, such as mailboxes.
12. The equipment used by the successful bidder shall include metal beds and watertight containers, with hydraulic lift to dump 64-gallon or 96-gallon containers. Successful bidder will use a **recycling truck only** to pick up recycling materials. Each bid must contain a list of equipment including trucks owned by the bidder.
13. The successful bidder will also comply with all requests for the removal of garbage, trash and recyclable material from the city, which may come from the Logansport Police Department.
14. The successful bidder will state a lump sum price bid for said period as well as a monthly breakdown, which shall be paid in monthly installments upon proper claim and authorization by the Board of Public Works and Safety of Logansport.
15. The successful bidder will agree as a part of the bid, to perform the services in a good and complete fashion and in a manner satisfactory to the Board of Public Works and Safety and the Police Department of said city and the Cass County Health Department.
16. Upon the collection thereof, the successful bidder will remove such garbage, trash and recyclable material to a place designated in the bid by the bidder, all in accordance with all pertinent laws of the State of Indiana. The successful bidder shall obtain all proper permits as may be required by the Indiana State Board of Health and the Indiana Department of Environmental Management for the disposal of garbage and trash and shall also comply with all proper rules and regulations of the Indiana State Board of Health and the Indiana Department of Environmental Management on the collection and disposal of garbage and trash.

17. The successful bidder shall furnish at no cost to the City of Logansport the following containers:

Street Department (30 yard) – upon request of the Street Commissioner – up to 12 times a year

The following locations shall have 6-yard containers to be picked up a minimum of 2 times a week:

Mount Hope Cemetery	Muehlhausen Park	Fairview Park
Logansport City Building	Riverside Park	Parks Office Building
Dykeman Golf Course	Parks Maintenance Building	
All Fire Stations		

The successful bidder shall furnish, at no cost to the City, up to two 30-yard dumpsters per year and wheeled carts for city sponsored events.

18. The successful bidder will provide (4) – 30-yard dumpsters twice per year, in the Spring and in the Fall which will be a part of the bid.
19. The Logansport Street Department will furnish all trucks and necessary equipment for the collection of all properly bagged yard waste material within the corporate limits of the City of Logansport on a weekly basis: same day as trash pickup. This material will be taken to the Cass County Compost Site.
20. The successful bidder must furnish the Board of Public Works and Safety and the Cass County Solid Waste Director a quarterly report of the tonnage of all recyclables diverted from the landfill in Cass County as well as the number of homes participating in the recycling program. This report must also inform the Board of Public Works and Safety and Solid Waste Director the destination of the recyclables.
21. The successful bidder will provide a local or tollfree number for local residents to call with complaints or inquiries.
22. The successful bidder will publish all non-collection days or holidays with the local media. Such publication will be given at least five (5) days ahead of non-collection days or holidays. Consistency in scheduling is necessary. Technological delays should be communicated to the Mayor's office for publication.
23. The successful bidder will be a good corporate citizen and will work in cooperation with the Cass County Solid Waste Management District to present a semi-annual education program to continually educate citizens. This program will also include any and all materials be printed in Spanish as well as English.

24. The successful bidder shall incorporate informative graphics on the lids of the carts to inform citizens of the acceptable items to place in each cart.
25. The successful bidder shall also provide a performance bond in the penal sum of not less than 50% of the contract price, with proper surety, payable to the City of Logansport, Indiana to secure the prompt and proper performance of his contract.
26. The successful bidder will also secure, pay for and keep in force insurance against all claims for personal injury and property damage which may be asserted against the City of Logansport, or said bidder arising out of or in connection with the performance of his contract and will carry compensation insurance on all of his employees and pay promptly all premiums due on such insurance. Such policies shall be kept on deposit with the clerk-treasurer of the City of Logansport. The public liability insurance herein called for shall be in an amount not less than One Million ($1,000,000.00) Dollars.
27. Bids shall be executed upon the form prescribed by the State Board of Accounts of the State of Indiana, and as otherwise to the City of Logansport, Indiana shall be filed with each bid in an amount equal to at least ten (10%) percent of the bid as guarantee. Each bid must be accompanied by a non-collusion affidavit and such statements as are required by law.
28. In the event of the annexation of new territory to the City of Logansport, resulting in additional places to be served during the period covered by the bid, an adjustment of the amount of the bid shall be made by mutual consent.
29. The Board of Public Works and Safety reserves the right to reject any and/or all bids.

Dated in Logansport, Indiana on this 1st day of August, 2020.

CITY OF LOGANSPORT

BOARD OF PUBLIC WORKS & SAFETY

Chris Martin, Mayor
Stacy Cox. Deputy Mayor
Lisa Terry, Member

ATTEST:

Duane Ullom, Clerk-Treasurer

SEE BID PRICING SHEET NEXT PAGE

CITY OF LOGANSPORT WASTE COLLECTION AND RECYCLING BID PROPOSAL

Weekly Residential Trash Collection with one wheeled cart specified below. The city will choose one size cart for all residents.

	Trash pick-up using 64-Gallon Wheeled Cart	Trash pick-up using 96-Gallon Wheeled Cart
Contract Year Nov. 2020- Oct. 2021	$ _____ per month	$ _____ per month
Contract Year Nov. 2021- Oct. 2022	$ _____ per month	$ _____ per month
Contract Year Nov. 2022- Oct. 2023	$ _____ per month	$ _____ per month
Contract Year Nov. 2023- Oct. 2024	$ _____ per month	$ _____ per month
Contract Year Nov. 2024- Oct. 2025	$ _____ per month	$ _____ per month

Bi-Weekly Residential Recycling Collection with one wheeled cart specified below. The city will choose one size cart for all residents.

	Recycling pick-up using 64-Gallon Wheeled Cart	Recycling pick-up using 96-Gallon Wheeled Cart
Contract Year Nov. 2020- Oct. 2021	$ _____ per month	$ _____ per month
Contract Year Nov. 2021- Oct. 2022	$ _____ per month	$ _____ per month
Contract Year Nov. 2022- Oct. 2023	$ _____ per month	$ _____ per month
Contract Year Nov. 2023- Oct. 2024	$ _____ per month	$ _____ per month
Contract Year Nov. 2024- Oct. 2025	$ _____ per month	$ _____ per month

Bulk Pick-up options. The City will choose one option for all residents.

Please specify how often this service will be offered (weekly, monthly, quarterly, etc) _____

	Option A: Prepaid Refuse Stickers	Option B: Once per month with no sticker and no additional cost to the resident
Contract Year Nov. 2020- Oct. 2021	$ _____ per month	$ _____ per month
Contract Year Nov. 2021- Oct. 2022	$ _____ per month	$ _____ per month
Contract Year Nov. 2022- Oct. 2023	$ _____ per month	$ _____ per month
Contract Year Nov. 2023- Oct. 2024	$ _____ per month	$ _____ per month
Contract Year Nov. 2024- Oct. 2025	$ _____ per month	$ _____ per month

Price for additional 30-yard dumpsters for City events beyond the first four provided at no charge: $ _____