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| 1. Go to <https://permitting.schneidergis.com/> |
| 1. Select **Indiana** under **“state”** and select **City of Logansport** under **“jurisdiction”** which will take you to the screen below. |
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|  |
| 1. Scroll all the way down to the bottom of the page and click **“Start Application”** in the box labeled **“Contractors Registration”** |
|  |
| 1. You will be required to create an account |
|  |
| 1. You will need a Certificate of Liability with the   City of Logansport 601 E Broadway STE 303 Logansport, IN 46947  Listed in the certificate holder box. |
| 1. Complete all questions that pertain to your business and click next at the bottom of the screen. Payments can be made online (with a $1 convenience fee) by mailing a check to the office, or by cash brought into the office. |

Please note Electricians should complete the Electrician’s License and NOT the Contractors Registration.

All payments are final!