

CITY OF LOGANSPOUT STREET DEPARTMENT
JOB DESCRIPTION
09/30/2024
HEAVY EQUIPMENT OPERATOR

IMMEDIATE SUPERVISOR: Street Commissioner

SUPERVISION EXERCISED: None generally

WORK SCHEDULE: Monday to Friday 7:00am to 3:30pm (Unless otherwise directed by the Street Commissioner)

JOB DESCRIPTION SUMMARY: Is responsible for performing various duties as instructed relating to the maintenance of city streets and related infrastructure including right of ways and drainage systems. Work tasks include but are not limited to: driving a dump truck, driving a pickup truck with trailer attached, operating heavy equipment (including but not limited to loader, sweeper, leaf vacs, tub grinder, tractor and grader) patching of potholes, cleaning catch basins, tree trimming, picking up brush & lawn bags, leaf collection, maintaining garage, salt building, grounds, vehicles & equipment and plowing with a dump truck or pick-up truck as directed. Work tasks also include: property clean ups, clearing glass and debris from street, picking up appliances & recycling the freon, turning in metal for recycling, maintaining manholes above ground and mowing/weed whipping around guard rails, city limit welcome signs and other assigned properties. Is also responsible for maintaining a Class B CDL with air brakes certification at all times and is required to respond during emergencies on evenings, weekends and holidays.

DUTIES AND RESPONSIBILITIES:

- Patch potholes on streets with asphalt
- Patch potholes in paved alleys with asphalt
- Assist in adding gravel to non-paved alleys as needed
- Grade alleys as needed
- Perform crack sealing
- Trim trees back that interfere with the ability to see traffic or interfere with vehicle movement
- Pick up downtown trash
- Pick up yard waste bags daily and take to the compost site
- Pick up loose brush every other week and take to the compost site
- Pick up Christmas trees following the holidays
- Rake/vacuum leaves during leaf season (typically November to December)
- Pick up appliances and recycles the freon from refrigerated items
- Turn in metal for recycling
- Retrieve dead animal from streets and alleys
- Keep catch basins free of debris (above ground)

- Maintain manhole covers above ground (leveling)
- Maintain garage, salt building and grounds
- Perform daily safety and maintenance checks on vehicles and equipment and recognize issues that need to be reported to the mechanic
- Assist the Code Enforcement office with property clean ups, board ups, etc.
- Assist the Code Enforcement office by mowing the properties that have mowing violations as needed.
- Clean and do simple maintenance of vehicles
- Will provide emergency assistance with flooding, storm damage, tornados, blizzards, vehicle accidents, etc.
- Paint lines and arrows on streets
- Paint curbs and crosswalks
- Apply thermoplastic for some arrows & markings
- Be available to work call outs and/or overtime in the evenings, on weekends and holidays when needed
- Clean up storm damage
- Maintain weeds by mowing, weed whipping and spraying around guard rails, city limit welcome signs as well as: 18th Steet & Main four corners, 24 East, Lexington, West of Mary Max Theater, High Street, D & J Corner, Holland, Pollard, Wolf Road & Humphrey, Stony Pike, 18th Street, Chase Road, Street Department, Ditches, Easements, etc.
- Use weed killer downtown, on bridges, and on sidewalks from 24th Street East to Rural King
- Report any injury or damage to city-owned or other property during the shift in which injury or damage occurs
- Return equipment to proper storage area after use
- Understand operating and safety precautions for use of vehicles and equipment
- Place cones and barricades for parades, events, traffic issues, etc. as directed by the Street Commissioner
- The employees with the proper certification will apply the mosquito spray application as needed
- Plow snow, salt and sand streets, alleys and city parking lots in a dump truck or pickup truck
- Assist in maintaining and erecting traffic and street signs
- Assist LMU by picking up brush from the trees that they choose to cut down in the easements
- May assist other city departments with special projects: LMU, parks, golf course, cemetery, etc
- Operate various hand tools, power tools, mowers, and other equipment according to safety guidelines
- Must be responsible for personal safe work practices and following department procedures at all times.
- Must be responsible for timely filing of all incident reports, safety incidents, or accident reports
- Must be responsible for turning in PTO forms on time
- Maintain a variety of records as assigned.
- Operate the tub grinder at the compost site as needed.
- Run the street sweeper on city streets and highways within the city limits as needed.
- Operate the loader for various tasks such as loading dump trucks with salt/sand mixture

- Operate the composting site(grind brush, turn rows of bags, screen compost, provide compost & mulch to county residents)
- Haul sweepings and mulch to the landfill.
- Haul mulch and compost to the street department for public use
- Clean up glass and debris from the road when needed
- Complete additional tasks as assigned by the Street Commissioner

WORK ENVIRONMENT:

- The majority of work performed is in an outdoor environment with frequent exposure to hazardous and unpleasant conditions.
- Hazardous conditions include traffic.
- A portion of the work takes place in an outdoor setting in extreme temperatures including extreme heat, extreme cold and inclement weather
- There is exposure to traffic, dust, fumes, vibrations and loud noise.
- Occasional stressful situations may occur.

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

QUALIFICATION REQUIREMENTS:

EDUCATION AND/OR EXPERIENCE:

- High school diploma or equivalent
- Knowledge and ability to work within all applicable laws, rules, ordinances governing safe vehicle operations

LANGUAGE AND COMPUTER SKILLS:

- Must be able to understand both verbal and written instructions
- Must deal tactfully with the public
- Must be able to work with others in a team environment

REASONING ABILITY:

- Must have the ability to analyze and understand the organizational culture of the Street Department in terms of authority/management
- Must refrain from exposure to risk, conflicts of interest, violations of laws, rules, or ordinances, and unsafe practices

CERTIFICATES, LICENSES, REGISTRATIONS:

- Must have a valid Class B CDL with air brakes certification.

- May be asked to become licensed/certified for mosquito spray application. This involves attending seminars to maintain CCH credits as well as calibrate the mosquito machine.

OTHER SKILLS AND ABILITIES:

- Must be able to successfully work independently or as a team member.
- Must be able to drive city owned vehicles including but not limited to a pickup truck with trailer attached, dump truck, grader, sweeper, loader, etc in a safe and effective manner in order to minimize the risk of injury, property damage or loss of life.
- Must be able to follow directions and understand equipment operating procedures
- Must have knowledge of traffic laws and safety rules governing operation of motor vehicles and equipment on city roads
- Must be able to pass a preemployment as well as random drug screening.

PHYSICAL DEMANDS:

- Lift or carry up to 80 pounds.

TOOLS AND EQUIPMENT USED:

- Pickup truck
- Dump truck
- Grader
- Sweeper
- Loader
- Rollers
- Tractor
- Tub Grinder
- Leaf Vac
- Trailer
- Mowers
- Chainsaws
- Weed whips
- Hand tools-racks, shovels, etc.
- Plow on pickup truck
- Sand spreader
- Striping (paint) machine
- Mobile radio

NOTE: The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.